

**31255**  
**ADOPTED – BOARD OF TRUSTEES COMMUNITY**  
**COLLEGE DISTRICT NO. 508**  
**DECEMBER 1, 2011**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508**  
**COUNTY OF COOK AND STATE OF ILLINOIS**

**INFORMATION TECHNOLOGY RESEARCH AND ADVISORY SUBSCRIPTION SERVICES**  
**GARTNER, INC.**  
**OFFICE OF INFORMATION TECHNOLOGY**  
**DISTRICT-WIDE**

**THE CHANCELLOR RECOMMENDS:**

that the Board of Trustees authorizes the Chairman to execute an agreement with Gartner, Inc. (Gartner) to provide information technology research and advisory subscription services for a one (1) year period from on or around December 15, 2011 through December 14, 2012 and with one (1) year option to renew at a total cost not to exceed \$289,700.00.

**VENDOR:** Gartner, Inc. (“Gartner”)  
56 Top Gallant Road  
Stamford, Connecticut 06904

**USER:** District-wide

**TERM:**

The term of the agreement will commence on or around December 15, 2011 and end exactly one (1) year later on December 14, 2012, with an option to renew for an additional year from on or around December 15, 2012 through December 14, 2013.

**SCOPE OF SERVICES:**

Gartner will provide the following services at a total cost of up to \$289,700.00, that is, including a Year-1 cost of \$152,200.00 and a Year-2 cost of \$137,500.00:

<b>ITEM</b>	<b>DESCRIPTION/AUDIENCE</b>	<b>SERVICE PRICE</b>
Core Advisor (4 licenses)	Access to written research is provided via gartner.com, including unlimited analyst inquiry privileges throughout the year of service.	Bundled Cost for Year-1: \$152,200.00  Bundled Cost for Year-2 Option: \$137,500.00
Gartner for IT Executives – CIO (1 license)	Executive-level research and guidance tailored to the needs of CIO members for strategic decision-making and IT leadership challenges; available only in an Advisor	Total Cost: \$289,700.00

	service level to include unlimited access to analyst inquiry discussions with Gartner analysts throughout each year of service.	
Core Reference	Access for entire CCC team to written research via gartner.com provided at no additional cost; analyst inquiry privileges are not included.	

**BENEFIT TO CITY COLLEGES OF CHICAGO:**

This solution will afford OIT, including District office and college personnel, with the necessary research tools to provide direction, planning, resources, execution and coordination in managing information systems needs across the District. Ready access to information technology research and related services will provide the OIT Managers, Directors of Information Technology and other key personnel with objectivity, expedited research and consultation response when emergency critical technical issues arise, extensive data to support risk reduction in technical decision making, and a comprehensive volume of globally recognized “best practices” gleaned from major public and private organizations.

**VENDOR SELECTION CRITERIA:**

Specifications were prepared by District Procurement staff and publicly advertised on August 29, 2011 as Request for Proposal (RFP) SH1106 –Information Technology (IT) Research and Advisory Subscription Services. Said RFP was sent to 14 firms and a pre-proposal conference was conducted on September 7, 2011. Submittals were received on September 22, 2011 from one (1) vendor: Gartner Inc.

The firms were evaluated according to the following criteria:

1. Proposed plan of action for the execution of the requested scope of services;
2. Past Experience in providing similar services with educational institutions, government agencies or private firms;
3. Fees in relation to the Scope of Services; and
4. M/WBE Compliance Plan

Forrester Research Inc. was deemed nonresponsive for failure to comply with formatting requirements and failure to meet the submission deadline.

**MBE/WBE COMPLIANCE:**

The Office of M/WBE Contract Compliance has reviewed the above referenced agreement option and, Gartner, providing direct technical services as required with no ability to provide additional subcontracting opportunities to certified M/WBE firms, is recommending a waiver of direct participation in compliance with the Board Approved Participation Plan.

**GENERAL CONDITIONS:**

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article II, Section 2.6.4(b) of the Board Rules for Management and Government.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

**FINANCIAL:**

**Total:** \$289,700.00

**Charge to:** OIT

**Sources of Funds:** Education Fund

**Unrestricted Fund**

FY12: 00003-0023001-00086-00000-0000000-534600: \$152,200.00

FY13: 00003-0023001-00086-00000-0000000-534600: \$137,500.00

**Respectfully submitted,**

**Cheryl L. Hyman  
Chancellor**

**December 1, 2011- Office of Information Technology – District Office**