

31112
ADOPTED – BOARD OF TRUSTEES COMMUNITY
COLLEGE DISTRICT NO. 508
AUGUST 4, 2011

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

RENTAL OF PARKING SPACES
INTERPARK

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees approves the issuance of purchase orders to Interpark for thirty-seven (37) administrative parking spaces for the District Office and Harold Washington College for the period from August 4, 2011 through June 30, 2012, in an amount not to exceed \$89,952. This parking spaces request has been reduced by eight (8) spaces in comparison to the Fiscal Year 2011 request.

VENDOR: InterPark
91144 Collection Center Drive
Chicago, Illinois 60693

USER: District Office
Harold Washington College

TERM:
The term will commence on August 4, 2011 and shall end on June 30, 2012.

SCOPE OF SERVICES:
The Office of Administrative Services staff negotiated a rate of \$240.00 per month per vehicle for thirty-two (32) parking spaces and \$305.00 per month for two (2) reserved parking spaces with Traders Self Park located at 326 S. Wells Street for use by the District Office.

The Office of Administrative Services also negotiated a rate of \$129.00 per month per vehicle for three (3) parking spaces at the Wabash/Randolph Self Park located at 20 E. Randolph Street and \$289.00 per month for one (1) parking space for the 15 passenger van at Government Center Self Park located at 181 N. Clark Street for use by Harold Washington College.

BENEFIT TO CITY COLLEGES OF CHICAGO:
The Office of Administrative and Procurement Services has determined that it is in the best interest of the District to continue to provide parking spaces for administrative vehicles within close proximity to the District Offices at 226 W. Jackson, and Harold Washington College, at 30 E. Lake Street and where feasible.

DELIVERABLES:
The total cost of the parking spaces is as follows:

Parking Spaces	Number of Spaces	Annual Cost
District Office - Parking Spaces Traders Self Park - 326 S. Wells St.	33	\$81,840
Harold Washington College – Parking Spaces Wabash/Randolph Self Park- 20 E. Randolph St. and Government Center Self Park - 181 N. Clark St.	4	\$ 8,112
Total Annual Parking Cost		\$89,952

This rate is discounted approximately 28% below the customary public rate for monthly parking and the facilities are near the District Office and Harold Washington College locations.

VENDOR SELECTION CRITERIA:

Based on the proximity of the parking and because the parking is economically procurable from a single source, to District Office and Harold Washington College, it is therefore exempt from the District’s competitive bidding requirements.

MBE/WBE COMPLIANCE:

The Office of M/WBE Contract Compliance has reviewed the above request and has determined that because InterPark continues to utilize certified MBE and WBE vendors in the conduct of its business indirectly, it is in compliance with the Board Approved Participation Plan.

WBE Vendor: Arrow Messenger Indirect participation WBDC certification
500 W. Madison
Chicago, IL 60603 \$10,478 / 7%

MBE Vendor: Inter-City Supplies Indirect participation City certification
8830 S. Dobson
Chicago, IL 60649 \$37,423 / 25%

GENERAL CONDITIONS:

Inspector General- it shall be the duty of each party to the agreement to cooperate with the Inspector General for the City Colleges of Chicago in any investigation pursuant to the Inspector General’s authority under Article II, Section 2.6.4(b) of the Board Approved Plan.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

FINANCIAL:

Total: \$89,952

Charge to: District Office Plant Management, Harold Washington Business Office

Sources of Funds: Operation and Maintenance Fund

Unrestricted Fund

FY12: 05501-0005031-00079-00000-000000000-561100: \$81,840

FY12: 05501-2000150-00089-00000-000000000-561100: \$8,112

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

August 7, 2011 – Office of Administrative and Procurement Services - District Office and Harold Washington College