

30951

**ADOPTED - BOARD OF TRUSTEES COMMUNITY
COLLEGE DISTRICT NO. 508
APRIL 7, 2011**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**PROFESSIONAL SERVICE AGREEMENT
RASHAD SAAFIR, PH.D
AMENDMENT**

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the execution of an amendment to a professional services agreement with Rashad Saafir, Ph.d, to provide training and consultation services to the Child Development Lab Centers as required by the Head Start contract in the amount of \$2,100. This amount will bring the total amount to be paid to Mr. Saafir to \$11,100 for the period from August 1, 2010 through July 31, 2011.

VENDOR: Rashad Saafir
1507 E. 53rd Street
Chicago, IL 60615

USER: Kennedy-King College
Daley College
Olive-Harvey College

TERM:

The term of this agreement commenced on August 1, 2010 will end on July 31, 2011.

SCOPE OF SERVICES:

Rashad Saafir will continue to provide the following services to the Child Development Lab Centers:

1. Training and workshops for parents and staff;
2. Advice to staff regarding the use of community resources and referrals;
3. Classroom and individual child observations and consultation with staff to provide recommendations to support optimal child development based upon the assessment;
4. Participation in planning sessions, crisis intervention and other additional meetings as needed;
5. Participation in Head Start assessments and federal review as necessary; and
6. Completion of required file reviews and written reports of assessments

The original agreement provided for a minimum of 22.5 hours to a maximum of 30 hours per College for workshops and training for each quarter of the contract year. The amendment to the agreement with Rashad Saafir will add 21 hours to the existing contract for training and consultation services. Additional hours are needed due to the high number of children requiring individual observation and consultation as well as assistance with preparation for the triennial federal review in April-May 2011.

BENEFIT TO CITY COLLEGES OF CHICAGO:

This amendment to the agreement with Rashad Saafir for training and consultation services will allow the District to support child care programs throughout the District.

VENDOR SELECTION CRITERIA:

This professional service agreement is exempt from the District's competitive bidding requirements.

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article II, Section 2.6.4(b) of the Board Rules for Management and Government.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

FINANCIAL:

Charge to: Child Development Studies

Source of Funds: Head Start Grant

Restricted - Grants

21000-0000110-00028-100331000-532100: \$2100.00

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

April 7, 2011 – Office of Development