

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO.508**  
**County of Cook and State of Illinois**

**PURCHASE OF BROADCAST DIGITAL AUDIO PROCESSORS**  
**WYCC TV-CHANNEL 20**  
**KENNEDY-KING COLLEGE**

**THE CHANCELLOR**

**REPORTS**

that there is a need to purchase three (3) broadcast digital audio processors and an expansion card for WYCC TV-Channel 20 at Kennedy-King College; and

that in the analog era, prior to the June 12, 2009 digital transition, WYCC had such equipment to ensure industry standard broadcast audio on analog Channel 20; and

that prior to the complete digital transition, WYCC did not purchase such equipment for the digital transmitter because there were not enough digital television viewers to warrant the expense of the purchase. Today viewers are moving to high quality televisions at an unprecedented rate to take advantage of the superior audio and video digital broadcasting provides; and

that specification were prepared by District Procurement staff, publicly advertised on December 14, 2009 and emailed to thirty-one (31) companies. A pre-bid meeting was held on November 12, 2009 and five (5) bids were submitted as listed below:

Bidders	Total Bid Price
VideoTape Products, Inc. Burbank, CA	\$27,357.44
Roscor Corporation Mt. Prospect, IL	\$29,668.65
Heartland Video Systems, Inc.	\$30,110.40
Advanced Management Services Midwest, Inc.	\$30,814.00 Deemed non-responsive
Diversified Systems	\$37,092.51 Deemed non-responsive

that staff has reviewed the bids submitted and have deemed the bids submitted by Advanced Management Services Midwest, Inc. and Diversified Systems as non-responsive since they did not submit their bids in accordance with the bid specifications; and

that staff has reviewed the bids submitted and has determined that it is in the best interest of City Colleges of Chicago to award based on the lowest responsive and responsible bidder's total bid price submitted by VideoTape Products, Inc. of Burbank, CA and has determined that its price is reasonable and acceptable; and

that the Office of M/WBE Contract Compliance has reviewed the above submittals and, Video Tape Products Inc. an out of state firm, that provides the product directly from the manufacturer with no opportunity for subcontracting to certified M/WBE firms in this locale, is recommending approval of the request for waiver in compliance with the Board Approved plan.

### **THE CHANCELLOR**

**RECOMMENDS** that the Board of Trustees approves the issuance of a purchase order to VideoTape Products, Inc. of Burbank, CA in a total amount not to exceed \$27,357.44 to purchase the broadcast digital audio processors in accordance with the specifications of Bid #MWJ0918 dated December 14, 2009.

**FINANCIAL** \$27,357.44 – Enterprise Fund – 00003-8075006-0049-00000-0000000-549200

Respectfully submitted,

Deidra J. Lewis  
Interim Chancellor

**February 11, 2010 – WYCC/Kennedy-King**