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**ADOPTED - BOARD OF TRUSTEES COMMUNITY
COLLEGE DISTRICT NO. 508
SEPTEMBER 8, 2010**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND THE STATE OF ILLINOIS**

**MAINTENANCE SERVICE CONTRACT
FOR STERILIZERS/STEAMERS
DISTRICT-WIDE**

THE CHANCELLOR

REPORTS

that there is a need for a maintenance service contract for the Primus Sterilizer machinery used in the science labs District wide, so as to assure the sterilizer units are properly working and professionally serviced; and

that at the time of purchase in 2007, only the Olive-Harvey campus purchased a separate service contract; and

that the manufacturer authorized service provider, Eagle Technical Services, Inc., has been servicing the machinery at the different campuses upon request with charges for time and material; and

that it would be in the best interest of the District to work with Eagle Technical Services, Inc., the manufacturer authorized service provider to develop a District wide service plan and agreement with the scope of services to include 8 quarterly inspections, 2 annual preventive maintenance inspections, all parts needed for repairs, call back service, electronic service reports, preventive maintenance reports and a web-based service history; and

that there is a need for a separate agreement with Eagle Technical Services, Inc. for the unit at Daley College based upon time and material to service a unit that is antiquated, has led to emergency requests for service/repair and should be budgeted for replacement; and

that the pricing for the District wide maintenance service contract and the Daley College time and material service contract is as follows:

Firm Eagle Technical Services, Inc. – Eagle, WI 53119	2 year service contract (District Wide) \$51,062.50 – Pricing reflects a 15% volume discount and an additional 5% discount for the 2 year contract.
Firm Eagle Technical Services, Inc. – Eagle, WI 53119	Time & Material Service (Daley) \$95/hr & \$275/visit – As Needed Basis. Pricing reflects a discounted labor and travel rate.

that the Office of M/WBE Contract Compliance has reviewed the above agreement request and Eagle Technical Services, Inc., directly contracts with Medical Equipment Consulting Inc., a certified MBE and with no ability to further sub-contract factory authorized service has requested a waiver for WBE participation in compliance with the Board Approved Participation Plan; and

that it shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under the Board Rules.

THE CHANCELLOR

RECOMMENDS that the Board of Trustees authorizes the Chairman to approve a 2 year District Wide service contract and a separate time and material contract for Daley College with Eagle Technical Services, Inc., beginning September 1, 2010 through September 1, 2012, for a total amount not to exceed \$60,000 to provide routine and preventive maintenance services and time and materials necessary to ensure that the Primus Sterilizer machinery is functioning properly.

FINANCIAL \$60,000 Various Departments – Accounts 534500

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

September 8, 2010 –Administrative Services - District Office