

30559

**ADOPTED - BOARD OF TRUSTEES COMMUNITY
COLLEGE DISTRICT NO. 508
SEPTEMBER 8, 2010**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO.508
COUNTY OF STATE AND STATE OF ILLINOIS**

**DIGITAL WORKFORCE EDUCATION SOCIETY PROFESSIONAL SERVICES AGREEMENT
HEALTH INFORMATION TECHNOLOGY
ARTURO VELASQUEZ INSTITUTE
DALEY COLLEGE
[RATIFICATION]**

THE CHANCELLOR

REPORTS

that Daley College will have a Health Information Technology (HIT) program at Arturo Velasquez Institute funded, in part, by the Workforce Investment Act (WIA) and Healthcare Training American Recovery and Reinvestment Act (ARRA) grant provided by the Illinois Department of Commerce and Economic Opportunity; and

that the HIT program is designed to provide classroom and on-line education to prepare either entry level or incumbent workers for jobs in medical records management or medical classification, coding and billing; and

that due to recent changes in health care laws, new and incumbent workers must be trained on revised medical classification, coding and billing requirements under these new laws to prepare for work in 21st Century health care facilities demonstrating current technology training skills and a thorough understanding of the new standards in medical classification, coding and billing; and

that Daley College seeks to enter into a Professional Services Agreement with Digital Workforce Education Society (DWES) from July 1, 2010 through February 28, 2011 to provide the following consulting services:

- A customized Distance Learning Portal for Health Information Technology (HIT) Distance education.
- Refurbished Pentium computers for up to 50 students who complete the course to continue their online independent study as part of their ongoing distance education related to new HIT developments and emerging standards that affect Electronic Medical Records (EMR).
- A Learning Management System to track each student's online independent study activities; and

that DWES, an Illinois not-for-profit agency, currently provides technical support to Wright, Malcolm X, Olive Harvey and Daley Colleges and has the necessary qualifications and experience to provide refurbished Pentium computers and a customized distance learning portal to completers of the HIT program so that they

may continue their study of new HIT developments and the new standards that affect medical coding and billing; and

that this professional services agreement request is exempt from the District's competitive bidding procedures; and

that the Office of M/WBE Contract Compliance has reviewed the above referenced professional services agreement, and since DWES provides all of the equipment and materials required for this training and since, there are no opportunities for certified MBE or WBE direct or indirect participation, it is recommended that a waiver from compliance with the Board Approved Participation Plan be granted.

THE CHANCELLOR

RECOMMENDS

that the Board of Trustees authorizes the Chairman to execute a professional services agreement with Digital Workforce Education Society (DWES) for an amount not to exceed \$23,000 from July 1, 2010 through February 28, 2011.

FINANCIAL

\$23,000 Health Information Technology (HIT) grant
538000-21000-6100150-10001-00000-105541060

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

September 8, 2010 – Daley College