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**ADOPTED – BOARD OF TRUSTEES COMMUNITY
COLLEGE DISTRICT NO. 508
OCTOBER 7, 2010**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**PURCHASE OF ACOUSTICAL CEILING TILES
TRUMAN COLLEGE**

THE CHANCELLOR

REPORTS

that there is a need to purchase acoustical ceiling tiles for Truman College to replace damaged and broken ceiling tiles throughout the college and to replenish the attic stock to have on hand to accommodate minor remodeling projects; and

that specifications were prepared by District Procurement staff, publicly advertised on July 23, 2010 and emailed to ten (10) companies. A pre-bid meeting was held on July 29, 2010 and three (3) bids were received from Contractors Acoustical Supply-Joliet, IL, Specialty Products & Insulation-Itasca, IL and Just Rite Acoustics-Elk Grove, IL as listed below:

Bidders	Total Bid Price
Contractors Acoustical Supply Joliet, IL	\$29,990.60
Specialty Products & Insulation Itasca, IL	\$34,403.80
Just Rite Acoustics Elk Grove, IL	\$42,700.00

that staff has reviewed the bids submitted and have deemed the bid submitted by Specialty Products & Insulation as non-responsive since they did not bid as per specifications; and

that Administrative Services has determined that it is in the best interest of City Colleges of Chicago to award the work based on the lowest responsive and responsible bidder's total bid price submitted by Contractors Acoustical Supply-Joliet, IL and has determined that its price is reasonable and acceptable; and

that the Office of M/WBE Contract Compliance has reviewed the above bid and Contractors Acoustical Supply, a direct supplier only of the requested tile, and purchasing fuel for delivery of the tile from West Fuels, a certified WBE, has requested a waiver of MBE participation, in compliance with the Board Approved Participation Plan.

THE CHANCELLOR

RECOMMENDS

that the Board of Trustees approves the issuance of a purchase order to Contractors Acoustical Supply-Joliet, IL in a total amount not to exceed \$29,990.60 for the purchase and delivery of acoustical ceiling tiles attic stock to Truman College, in accordance with the specifications of Bid #MWJ1013 dated July 23, 2010.

FINANCIAL

\$29,990.60 – Capital Fund – 541400-92015-4070200-00070-00000-0000000

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

October 7, 2010 –Administrative Services-District Office