

30616

**ADOPTED – BOARD OF TRUSTEES COMMUNITY
COLLEGE DISTRICT NO. 508
OCTOBER 7, 2010**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINIOS**

**TELECOURSE LICENSE AGREEMENT WITH
COAST TELECOURSES
CENTER FOR DISTANCE LEARNING
(Ratification)**

THE CHANCELLOR

REPORTS

that there is a need to continue offering telecourses through the Center for Distance Learning (CDL) at City Colleges of Chicago; and

that online instruction through the Center for Distance Learning (CDL) gives CCC students an alternative delivery mode in taking courses to obtain an AA, AS, AGS, or AAS degrees. CCC is currently preparing to seek approval from the Higher Learning Commission to offer online degrees beginning 2011. In the online learning model, students learn through instructor-facilitated courses delivered by various media such as the internet and television. CDL offers web-based (WW) and teleweb (TW) credit courses. Coursework is completed exclusively online for the web-based courses and is combined with a video component broadcast on WYCC-TV/Channel 20 for the teleweb courses; and

that as part of the instruction component of teleweb (TW) credit courses, CDL students are required to view videos in fulfillment of the course objectives and student learning outcomes. Assignments associated with watching the videos include responding to a discussion question in Blackboard about the video, or submitting a summary on how the video relates to the course content. Students can watch the videos at the scheduled time or record the video and watch them when convenient. The maximum enrollment in online course sections is 29 students; and

that telecourses are identified each semester for course redesign/revisions and/or course development. CDL course redesign team model includes subject matter experts (full/part time faculty) and technical support (CDL's Instructional Design Managers (IDM)).

that these agreements cover broadcasts that are offered as part of the telecourses. The online course content is supplemented by the broadcasts; the broadcasts do not comprise the entire course. CDL/WYCC does not produce college credit telecourses but will hold meetings to explore the possibility of piloting the production of telecourses.

that a traditional choice for offering teleweb courses has been a long standing license agreement and that CDL is requesting approval to ratify the agreement with Coast Community College District so that CCC is in compliance with offering open air broadcast telecourses through WYCC/TV-Channel 20 for students registering for online courses through the City Colleges of Chicago. The agreement will provide broadcast rights for the telecourses and associated periods for use in open-air broadcast as listed below:

Faces of Culture as Anthropology 202:

September 1, 2010 through December 31, 2011;

(renewal since 1995; averages 4 sections per semester with an estimated enrollment of 29 students each section; two 30 minute broadcast episodes per week)

Dollars & Sense: Personal Finance for the 21st Century as Business 244:

September 1, 2010 through August 31, 2013;

(renewal since 1995; averages 1 section per semester with an estimated enrollment of 29 students each section; two 30 minute broadcast episodes per week)

Astronomy: Observations & Theories as Astronomy 201

January 1, 2011 through December 31, 2013

(renewal since 1995; averages 3 sections per semester with an estimated enrollment of 29 students each section; two 30 minute broadcast episodes per week); and

that the total license fees to deliver the telecourses will not exceed \$2,900; and

that the total enrollment fee will be \$20.00 per student and the total projected enrollment fees will not exceed \$ 27,000 for the three year period beginning September 1, 2010 through December 31, 2013 for a total cost not to exceed \$29,900; and

that the tuition for the courses is \$87.00 per credit hour and \$45.00 CDL licensing fee plus other student fees; and

that the vendor, as a sole source, has produced these telecourses, has sole license rights and is exempt from the District competitive bidding procedures; and

that the Office of M/WBE Contract Compliance has reviewed the above request for an agreement and, with there being no opportunity to provide subcontracts to certified MBE and or WBE firms, is recommending that a waiver of M/WBE participation on this project be granted, in compliance with the Board Approved Participation Plan.

THE CHANCELLOR

RECOMMENDS

that the Board of Trustees authorizes the Chairman to ratify the agreement with Coast Community College District in the amount of \$29,900 to provide the necessary telecourses for the Center for Distance Learning (CDL) beginning September 1, 2010 through December 31, 2013.

FINANCIAL

\$29,900 – Education Fund 00003 00220600 10001 00000 00000000 538100.

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**