

30702
ADOPTED – BOARD OF TRUSTEES COMMUNITY
COLLEGE DISTRICT NO. 508
NOVEMBER 4, 2010

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

CCSSE ASSESSMENT MATERIALS
DISTRICT-WIDE

THE CHANCELLOR

REPORTS

that the Community College Survey of Student Engagement, administered by the Center for Community College Student Engagement (CCCSE), is an assessment tool used nationally that provides information on student engagement and surveys institutional practices and student behaviors that are correlated highly with student learning and student retention; and

that as part of on-going efforts to promote and assess educational practices and student behaviors that relate to retention and student engagement in the college community and the community at large, the City Colleges of Chicago will survey a random sample of students enrolled in credit courses and all full and part-time credit faculty using the Community College Survey of Student Engagement (CCSSE) and the Community College Faculty Survey of Student Engagement (CCFSSE); and

that survey activities related to students and faculty will take place in Spring 2011 between mid-term and spring break; and

that the registration deadline for participation in both the CCSSE and CCFSSSE is November 1, 2010 and that the estimated costs for surveys and administration are listed below:

Community College Survey of Student Engagement (CCSSE)

(SP 2011) sample per CCSSE guidelines for Wilbur Wright (WR) is 1,000	\$8,250
(SP 2011) sample per CCSSE guidelines for Olive Harvey (OH) is 800	\$6,600
Less 10% Discount	\$13,365

Community College Faculty Survey of Student Engagement (CCFSSE)

(All full and part time credit faculty-additional flat fee charge \$900) (All Colleges)	\$1,800
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Custom Items and Reports

\$500 each for all colleges as capped for 2011	\$1,000
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Total Spring 2011 **\$16,165**

(SP 2012) sample per CCSSE guidelines for Kennedy-King (KKC) is 1,000	\$8,500
(SP 2012) sample per CCSSE guidelines for Malcolm X (MXC) is 1,000	\$8,500
(SP 2012) sample per CCSSE guidelines for Daley (DAC) is 1,000	\$8,500
(SP 2012) sample per CCSSE guidelines for Truman (TR) is 2,000	\$12,550
Less 10% discount	\$34,245
Full and part time credit - \$925 charge per college	\$3,700
Custom Items and reports college - \$500 charge per college	\$2,000

Total Spring 2012 **\$39,945**

(SP 2013) sample per CCSSE guidelines for Harold Washington (HWC is 1,000)	\$8,750
Less 10% discount	\$7,875
Full and part time credit - \$900 charge per college	\$950
Custom Items and reports college - \$500 charge per college	\$500

Total Spring 2013 \$9,325

TOTAL \$65,435

that this sole source request is exempt from the District's competitive bidding requirements.

that the Office of M/WBE Contract compliance has reviewed the above request and, the District, as a member of the Community Colleges Consortium purchasing the survey materials directly from the Center for Community College Student Engagement and conducting surveys of our own students, with no opportunity to subcontract to certified MBE or WBE firms, is recommending a waiver of direct participation for this purchase in compliance with the Board Approved Participation Plan; and

that it shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article II, Section 2.6.4(b) of the Board Rules for Management and Government.

THE CHANCELLOR

RECOMMENDS

that the Board of Trustees approves the issuance of purchase orders to the Center for Community College Student Engagement for the purchase of student and faculty survey materials at All Colleges District-Wide through 2013 for a total amount not to exceed \$65,435.

FINANCIAL

Not to exceed \$65,435
 Fiscal Year 2011 \$16,165 - Education Fund 00003, Account 54600-Various Campuses and Programs

 Fiscal Year 2012 \$39,945 - Education Fund 00003, Account 54600-Various Campuses and Programs

 Fiscal Year 2013 \$9,325 - Education Fund 00003, Account 54600-Various Campuses and Programs

Respectfully submitted,

**Cheryl L. Hyman
 Chancellor**

