

30284

**ADOPTED - BOARD OF TRUSTEES COMMUNITY
COLLEGE DISTRICT NO. 508
MAY 12, 2010**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO.508
County of Cook and State of Illinois**

**PURCHASE OF AUDIO EQUIPMENT
WYCC TV-CHANNEL 20
KENNEDY-KING COLLEGE**

THE CHANCELLOR

REPORTS

that there is a need to purchase new audio equipment for WYCC TV-Channel 20/Kennedy-King College in order to comply with the Federal Communications Commission (FCC) mandate that public safety and commercial licensees are to operate in the 700 MHz Band without interference and for those entities currently operating wireless microphones in the band with an opportunity to relocate to other bands; and

that these devices are to be cleared to operate on the 700 MHz Band no later than June 12, 2010 to meet the mandated requirements of the FCC; and

that specifications were prepared by District Procurement staff, publicly advertised on March 24, 2010 and emailed to thirty (30) companies. A pre-bid meeting was held on March 31, 2010 and three (3) bids were submitted for the purchase of audio equipment as listed below:

CATEGORY A - PURCHASE OF AUDIO EQUIPMENT	
Bidders	Total Bid Price
Videotape Products, Inc. – Burbank, CA	\$13,525.69
GACC Video Electronics, Inc. – Chicago, IL	\$13,823.81
Washington Professional Systems – Wheaton, MD	\$13,952.62

that staff has reviewed the bids submitted and has determined that it is in the best interest of City Colleges of Chicago to award the purchase of audio equipment to Videotape Products, Inc. of Burbank, CA based on the lowest responsive and responsible bidder's total bid price; and

that the Office of M/WBE Contract Compliance has reviewed the above submittals and, Video Tape Products, a direct distributor of the Sony tape products is requesting a waiver of M/WBE direct participation on these purchases as there is no opportunity to subcontract for the product and, is recommending approval of both waiver requests in compliance with the Board Approved Participation plan.

THE CHANCELLOR

RECOMMENDS

that the Board of Trustees approves the issuance of purchase orders to Videotape Products, Inc. of Burbank, CA in a total amount not to exceed \$13,525.69 to purchase audio equipment for WYCC-TV in accordance with Sealed Bid # MWJ1006 dated March 24, 2010.

FINANCIAL

\$13,525.69-Educational Fund-00003-8075006-0049-00000-0000000-549200 (Purchase)

Respectfully submitted,

Cheryl L. Hyman
Chancellor

**May 12, 2010 – WYCC/Kennedy-King
Office of Academic Affairs**