

**30280**

**ADOPTED - BOARD OF TRUSTEES COMMUNITY  
COLLEGE DISTRICT NO. 508  
MAY 12, 2010**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508  
County of Cook and State of Illinois**

**RENEW AND AMEND THE AGREEMENT WITH BLACKBOARD INC.  
FOR SOFTWARE LICENSES, HOSTING SERVICES, ONLINE  
TRAINING AND TRAINING MATERIALS  
ALL COLLEGES  
(AMEND BOARD REPORT #29527, DATED JUNE 11, 2009 AND  
BOARD REPORT #29312, DATED MARCH 5, 2009)**

**THE CHANCELLOR**

**REPORTS**

that in Board Report #29527, dated June 11, 2009, the Board approved a license agreement for district-wide access to Blackboard's single-server Internet course management system with hosting services by Blackboard Inc. for the period of July 1, 2009 through June 30, 2010; and

that Blackboard is a web-based publishing system specifically designed to assist faculty in creating online communities to support classes and enhance the learning experiences of students; for example Blackboard enables faculty to:

- Post syllabi to the web;
- Add information about their courses, such as office hours and names of teaching assistants;
- Add hyperlinks to external web sites;
- Add documents for students to download;
- Create e-mail listservs for their students;
- Hold online chats for their classes;
- Administer online tests and exams; and

that Blackboard, Inc. has submitted a proposal to meet the additional usage to provide hosting services and extend the Blackboard licenses including maintenance and support for the period of July 1, 2010 through June 30, 2011 at a cost not to exceed **\$443,611.00**; and

that OIT staff has determined that Blackboard's software product and its proposal are reasonable and acceptable, and recommends approval of the Blackboard license agreement for the period indicated above; and

that this software license is exempt from the District's competitive bidding requirements; and

that in Board Report 29312, dated March 5, 2009, for the period of one year, the Board approved a license agreement for district-wide access to Blackboard's online training materials provided by Blackboard Inc.; and

that the online training materials cover key aspects of designing and teaching online in the Blackboard Learning System which will be used by faculty, especially faculty who will be using Blackboard for the first time; and

that Blackboard, Inc. has submitted a proposal to provide an annual license of their Online Training Series with the right to reproduce training materials for instructor led training events at the colleges at a renewal cost not to exceed \$5,092.00 for the period of May 13, 2010 through June 30, 2011; and

that the training materials are a sole source procurement request and are best provided by the developer of the software and are therefore exempt from the District's competitive bidding requirements; and

that the Office of Information Technology is also requesting registration fees that will not exceed \$1700.00 for one staff member to attend the Annual Blackboard User Conference which will be held in Orlando, FL on July 12, 2010 and that we take advantage of early registration for the Annual Blackboard User Conference in 2011; and

that the Office of Information Technology is also requesting training services that will not exceed \$2,000.00 for training delivered by Blackboard training professionals; and

that the training services are a sole source procurement request and are best provided by the developer of the software and are therefore exempt from the District's competitive bidding requirements; and

that the Office of M/WBE Contract Compliance has reviewed the above request for renewal of the agreement with Blackboard Inc. and, although there is not opportunity to subcontract for licenses or the materials that will be available for our district on this project, the vendor does continue to contract and work with certified firms not associated with this project, is in compliance through indirect participation with the Board Approved Participation plan.

#### **THE CHANCELLOR**

#### **RECOMMENDS**

that the Board of Trustees approves 1) the renewal and amendment of the agreement with Blackboard Inc. for the period July 1, 2010 through June 30, 2011 for hosting services and the Blackboard license including support and maintenance in an amount not to exceed \$443,611.00; 2) an agreement with Blackboard Inc. for a period beginning May 13, 2010 through June 30, 2011 for the use and right of online training and training materials in an amount not to exceed \$5,092.00; 4) and an amount not to exceed \$2,000.00 for training; 3) registration fee for one staff member to attend the Annual Blackboard Conference held in 2010 and 2011 at a cost not to exceed \$1,700.00 and authorizes the Chairman of the Board to execute any documents pertaining to these proposal.

#### **FINANCIAL**

FY11 \$451,588.00 – Educational Fund – # 00003-0023001-10000-01000-538100  
FY10 \$1,700.00 – Educational Fund – # 00003-0023001-00086-00000-551120  
(Conference Registration 2010 and 2011)

Respectfully submitted,

Cheryl L. Hyman  
Chancellor

**May 12, 2010- Office of information Technology – District Office**