

**30272**

**ADOPTED - BOARD OF TRUSTEES COMMUNITY  
COLLEGE DISTRICT NO. 508  
MAY 12, 2010**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508  
County of Cook and State of Illinois**

**POLICY CENTER ON THE FIRST YEAR OF COLLEGE/  
JOHN N. GARDNER INSTITUTE FOR EXCELLENCE IN UNDERGRADUATE EDUCATION  
FOUNDATIONS OF EXCELLENCE/HIGHER LEARNING COMMISSION  
PARTNERSHIP PARTICIPATION  
HAROLD WASHINGTON AND OLIVE-HARVEY COLLEGES**

**THE CHANCELLOR**

**REPORTS**

that HWC will conduct a Foundations of Excellence (FoE) comprehensive self study, guided by the John N. Gardner Institute for Excellence in Undergraduate Education to comprehensively address all that goes on and affects students in their first year. The study, as developed by FoE, requires focus on initial contact, admission, orientation, and all subsequent experiences and services for 1st year, rather than a focus on a single program or project; and

that when conducting the FoE systematic self study, an institution brings together multiple constituent viewpoints to take a candid look at its strengths and weaknesses and, based upon its findings, develops an action plan that can lead to enhanced student learning and persistence and substantive institutional change and improved student outcomes; and

that Olive Harvey College also asks to participate in this program, the third college to participate in FoE, with the other four colleges to submit applications for future participation; and

that Harold Washington has started planning its initial Strengths, Weakness, Opportunities, Threats (SWOT) analysis of first year, first time college students with a special focus on student placement in developmental mathematics and English as part of its Title III Grant: Pathways to Careers; and

that Olive-Harvey College has also continued its plans for participation in the Program to Evaluate and Advance Quality (PEAQ) accreditation process, including participation in the Foundations of Excellence program which is designed to address the District priorities of student success and retention with particular focus on retaining first time, first year college students; and

that in order to develop and execute these plans, it is necessary for Harold Washington College and Olive-Harvey College personnel to participate in the "Foundations of Excellence" program which is a joint program of the Foundation of Excellence and the Higher Learning Commission; and

that the fee for the Foundations of Excellence covers training of faculty and staff in the principles of excellence in serving first year students, and the planning of activities focused on student success and retention; and

**REPORTS**

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that the fee for participation is as follows for the colleges:

Harold Washington College	\$18,250	One year fee 2010-2011
Olive-Harvey College	\$32,850	Two year fee 2010-12

that this professional service is exempt from the District's competitive bidding procedures; and

that the Office of M/WBE Contract Compliance has reviewed the above referenced partnership and, there is no opportunity to subcontract to certified MBE and / or WBE firms for the service provided is recommending a waiver of direct participation, in compliance with the Board Approved Participation plan.

**RECOMMENDS**

that the Board of Trustees approves the issuance of purchase orders for payment of participation fees to the John N. Gardner Institute for Excellence in Undergraduate Education for Harold Washington and Olive-Harvey College to participate in the First Year Experience in an amount not to exceed \$18,250 and \$32,850 respectively for a total amount not to exceed \$51,100.

**FINANCIAL**

Olive Harvey College  
\$32,850 – Education Fund 00003-5010160-10001-12121-532100  
Harold Washington College  
\$18,250 – Title III Grant – 21000-2000500—00028-00000-105311020-532000

Respectfully submitted,

Cheryl L. Hyman  
Chancellor

**May 12, 2010 – Harold Washington and Olive-Harvey Colleges  
Office of Academic Affairs**