

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois**

**THERM FLO INCORPORATED
AIR CONDITIONING MAINTENANCE SERVICES
OFFICE OF INFORMATION TECHNOLOGY
DISTRICT OFFICE
(AMEND BOARD REPORT # 29314, DATED MARCH 5, 2009)**

THE CHANCELLOR

REPORTS

that in Board Report 29314, dated March 5, 2009 for the period of April 1, 2009 through June 30, 2010, the Board approved an agreement with Therm Flo Incorporated to provide maintenance services for the Liebert air conditioning systems at the district office; and

that Liebert Air Conditioning systems provides cooling for all the critical equipment in the main computer room including the PeopleSoft production servers, the main connection to the internet for all sites and routing equipment between the colleges and District Office; and

that the air conditioning system was manufactured by Liebert and that Therm Flo Incorporated is the sole-source service provider and proposes to provide maintenance on the air conditioning systems at a cost of \$12,550.00 from July 1, 2010 through June 30, 2011; and

that OIT staff has determined that the proposal from Therm Flo Incorporated is reasonable and acceptable, and recommends approval of the maintenance service agreement for the period indicated above; and

that this maintenance service can best be performed by the authorized service agent and is exempt from the District's competitive bidding requirements; and

that the Office of M/WBE Contract Compliance has reviewed the above agreement and, as there is no opportunity to subcontract the services to a certified M/WBE firm, Therm Flo, through the utilization of certified firms for goods and services beyond this specific project has through indirect participation complied with the Board Approved Participation plan.

THE CHANCELLOR

RECOMMENDS

that the Board of Trustees approves an agreement in an amount not to exceed \$12,550.00 with Therm Flo Incorporated to provide maintenance services for the Liebert air conditioning systems and two smaller auxiliary systems from July 1, 2010 through June 30, 2011 and authorizes the Chairman to execute the agreement.

FINANCIAL

FY11 \$12,550.00 – Educational Fund- 00003-0023001-00071-00000-0000000-534100

Respectfully submitted,

Cheryl L. Hyman
Chancellor

June 3, 2010-Office of Information Technology-District Office