

July 14, 2010

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**CONSULTANT FOR DISTRICT’S STRATEGIC PLANNING PROCESS
CITY COLLEGES OF CHICAGO**

THE CHANCELLOR

REPORTS

that the City Colleges of Chicago recommends the utilization of an external consultant to work with the Chancellor and the City Colleges of Chicago communications team to help craft, write and publish the Chancellor’s vision for reinventing the City Colleges of Chicago, and recommends Best Practices Training Associates to conduct these efforts.

that Best Practices Training Associates, Nile W. Gossett, President, specializes in such services. The firm has worked extensively with CCC on strategic planning and related matters since 2005, and has recently submitted a proposal to provide the following writing, documentation, strategic planning, CCC 100th anniversary planning, and other services including the following:

- Work directly with Chancellor Hyman to gain and maintain a complete understanding of her vision and plan for City Colleges
- Work as a member of the Chancellor’s Communication Consulting Team to help create, plan, and write the Chancellor’s ongoing messages regarding her vision and plan
- Work with City Colleges’ communications team as needed to help create, plan, and write the Chancellor’s ongoing messages regarding her vision and plan
- Conduct research needed to confirm accuracy and details of messages
- Write the final document detailing the Chancellor’s vision, plan and other aspects of reinventing the City Colleges of Chicago

that the estimated cost for services to be provided for up to twelve months is \$150.00 per hour for 20 to 30 hours per month, resulting in a total not to exceed amount of \$54,000.

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REPORTS

that these professional services are exempt from the District's competitive bidding requirements; and

that the Office of M/WBE Contract Compliance has reviewed the above-referenced request and Best Practices Training works indirectly with certified M/WBE firms outside of this project in compliance with the Board Approved Participation Plan.

THE CHANCELLOR

RECOMMENDS

that the Board of Trustees authorizes the Chairman to enter into an agreement with Best Practices Training , commencing July 15, 2010, to perform services as described above at a cost not to exceed \$54,000.

FINANCIAL

\$54,000.00-Education Fund -00003 0015501 00086 00000 532100

Respectfully submitted,

Cheryl L. Hyman
Chancellor

July 14, 2010-District Office