

ADOPTED – BOARD OF TRUSTEES COMMUNITY
COLLEGE DISTRICT NO. 508

July 14, 2010

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois

**FULL PREVENTIVE MAINTENANCE SERVICES OF ELEVATORS,
DUMBWAITERS, ESCALATORS AND WHEEL CHAIR LIFTS
DISTRICT WIDE**

THE CHANCELLOR

REPORTS

that it is necessary to provide full preventive maintenance services for elevators, dumbwaiters, escalators and wheel chair lifts for all of City Colleges of Chicago; and

that a Request for Proposal (RFP) DT1003 was issued per District Procurement policies for firms to submit proposals for full preventive maintenance services for elevators, dumbwaiters, escalators and wheel chair lifts in three groupings of colleges divided by location. The RFP was advertised March 29, 2010 and a pre-proposal meeting was conducted on April 5, 2010; and

that nine (9) firms responded to the RFP on April 21, 2010: Technical World Industrial Inc., Mid-American Elevator, Inc, Suburban Elevator, Anderson Elevator, Professional Elevator Services, Long Elevator & Machine Co., ACM Elevator Co., Parkway Elevators, Inc., and Schindler Elevator and the submitted proposals were reviewed, evaluated and ranked by District Staff in accordance with evaluation criteria outlined in the RFP, which includes: Qualification and Experience of firm and maintenance staff, plan of action, prior experience with similar projects, and monthly Maintenance fees, and

that based on the evaluations, staff recommends acceptance of the proposals from Schindler Elevator and Long Elevator to provide full preventive maintenance services for elevators, dumbwaiters, escalators and wheel chair lifts for a three (3) year period as listed below:

FIRMS	LOCATIONS	MONTHLY FEES	3 YEAR COST	REQ. #
Long Elevator & Machine Co.	Group 1	\$5,281	\$190,116	24946
	District Office	\$3,262 Elevators		
	Truman College	\$899 Elevators		
	Wright College	\$1,008 Elevators		
	Humboldt Park Voc. Ctr.	\$112 Elevators		
Schindler Elevator	Group 2	\$11,000	\$396.000	24948
	Harold Washington College	\$2,000 Elevators		
		\$9,000 Escalators		
Long Elevator & Machine Co.	Group 3	\$3,136	\$112,896	24947
	Daley College	\$448 Elevators		
	West Side Tech. Inst.	\$224 Elevators		
	Kennedy-King College	\$1,120 Elevators		
	Dawson Tech. Inst.	\$224 Elevators		
	Malcolm X College	\$672 Elevators		
	Westside Learning Ctr.	\$112 Elevators		
	Olive Harvey College	\$336 Elevators		

that the Office of Administrative Services staff have determined that the cost proposals are reasonable and within industry standards; and

that the Office of M/WBE Contract Compliance has reviewed the above detail and, Schindler Elevator, subcontracting with; Professional Elevator, a certified MBE and Smart Elevator, a certified WBE, Long Elevator subcontracting with 1st Priority a certified MBE and Hopkins elevator a certified WBE, are in compliance with the Board Approved Participation plan.

THE CHANCELLOR

RECOMMENDS that the Board of Trustees authorizes the Chairman to enter into an agreement with Schindler Elevator in the amount of \$132,000 annually, and a agreement with Long Elevator & Machine Co. in the amount of \$101,004 annually to provide elevators, dumbwaiters, escalators and wheel chair lifts maintenance services district wide for a three year period, with the total not to exceed annual amount of \$233,004 for both vendors, beginning July 14, 2010 through June 13, 2013 with an option to extend for an additional one (1) year period, in accordance with RFP# DT1003 dated March 29, 2010.

FINANCIAL \$233,004 annually Operations & Maintenance-(Fund)-05501-0005031-00071-82656- 534100 (Requisition # 24898, 24946 and 24947)
\$101,004 – Long Elevators
\$132,000- Schindler Elevators

Respectfully submitted,

Cheryl L. Hyman
Chancellor

July 14, 2010-Office of Administrative Services- District Office