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ADOPTED – BOARD OF TRUSTEES COMMUNITY
COLLEGE DISTRICT NO. 508
July 14, 2010

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois

RESOLUTION

TO AMEND THE BOARD RULE PROVISIONS REGARDING
INSPECTOR GENERAL

WHEREAS, the Board of Trustees of Community College District 508 (“Board”) desires to monitor closely the expenditure of District funds to insure efficient, economical and prudent operations; and

WHEREAS, the Board is empowered under Section 805/3-30 of the Illinois Public Community College Act, 110 ILCS 805 (the “Act”) to exercise all powers not inconsistent with the Act, “that may be requisite or proper for the maintenance, operation, and development of any college or colleges under the jurisdiction of the board;”

WHEREAS, the Board desires to allow the District Inspector General to carry out his investigative responsibilities in the most efficient and effective manner possible; and

WHEREAS, the Board has determined that it would further such efficiency to modify the Board Rules for Management and Government to clarify the duties and authority of the District Inspector General.

NOW THEREFORE BE IT RESOLVED, that Article II, Paragraph 2.6 of the Board Rules shall be amended in its entirety to read as follows:

2.6 INSPECTOR GENERAL

2.6.1 Term and Termination

- (a) The Inspector General shall have responsibility for the operation and management of the Office of Inspector General.
- (b) The Inspector General shall be appointed by the Board upon the recommendation of the Chancellor for a term of four years, which may be renewed. The Inspector General may be removed from office prior to the expiration of his or her term only for cause by a majority of the Board. The Chancellor must report, in writing, the reasons for removal to the Board and the Board shall determine, by majority vote, whether just cause exists for the removal of the Inspector General.

2.6.2 Powers and Duties

The Inspector General shall have the authority to conduct investigations regarding waste, fraud and misconduct by any officer, employee, or member of the Board; any contractor, subcontractor, consultant or agent providing or seeking to provide goods or services to the City Colleges of Chicago; and any program administered or funded by the District or Colleges.

The Inspector General shall have the following powers and duties:

- (a) To promote economy, efficiency, effectiveness and integrity in the administration of the programs and operations of the District by identifying any inefficiencies, waste and potential for misconduct therein, and recommending policies and methods for the elimination of inefficiencies and waste, and for the prevention of misconduct;
- (b) To receive and register complaints and information concerning waste, fraud, and abuse within the District;
- (c) To investigate and audit the conduct and performance of the District's officers, employees, members of the Board, agents, and contractors, and the District's functions and programs, either in response to a complaint or on the Inspector General's own initiative, in order to detect and prevent waste, fraud, and abuse within the programs and operations of the District;
- (d) To report to the Board concerning results of investigations and audits undertaken by the Office of Inspector General;
- (e) To request and receive information related to an investigation or audit from any officer, employee, agent, or contractor of the District;

2.6.3 Confidentiality

All investigatory files and reports of the Inspector General shall be confidential and shall not be divulged to any person or agency, except to: (1) the Chancellor, the Board Chairman, and the General Counsel at the conclusion of the investigation with recommendations of disciplinary or other action; (2) the appropriate prosecutorial authorities; (3) the appropriate law enforcement agencies; (4) other appropriate offices of Inspector General; or (5) as otherwise provided in this Rule.

2.6.4 Obligation to Cooperate

- (a) At all times the Inspector General shall be granted access to any building or facility that is owned, operated, or leased by the City Colleges of Chicago.

- (b) It shall be the duty of every officer, employee, Board member, contractor, and/or subcontractor to cooperate with the Inspector General in any investigation conducted pursuant to the Inspector General's authority under this Rule. Every City Colleges of Chicago contract shall contain a statement indicating the contractor's acceptance of this Rule.
- (c) No person shall retaliate against, punish or penalize any other person for complaining to, cooperating with or assisting the Inspector General in the performance of his/her office.

2.6.5 Summary Report

The Inspector General shall provide to the Chancellor and the Board a summary of investigations and audits resulting in sustained findings of waste, fraud, or misconduct for the period of January 1st through June 30th not later than September 1st each year and for the period of July 1st through December 31st not later than March 1st each year. The summary shall contain the following:

- (a) a description of the nature of the allegation or complaint;
- (b) a description of the results of the investigation or audit;
- (c) the Inspector General's recommendations for discipline or other corrective measures;
- (d) the disciplinary or other action taken; and
- (e) any such other information as the Inspector General may deem relevant to the investigation or audit.

The summary report shall not mention the name of any informant, complainant, witness or person investigated or audited, unless otherwise authorized by the Chairman of the Board.