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**ADOPTED – BOARD OF TRUSTEES COMMUNITY
COLLEGE DISTRICT NO. 508**

August 5, 2010

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois**

**Foundations of Excellence/First Year Experience
Partnership Participation
District Wide**

(AMEND BOARD REPORT # 30272, ADOPTED MAY 12, 2010)

THE CHANCELLOR

REPORTS

that in Board Report # 30272 adopted May 12, 2010, the Board of Trustees approved the issuance of purchase orders for payment of participation fees to the John N. Gardner Institute for Excellence in Undergraduate Education for Harold Washington (one year) and Olive-Harvey College (two years) to participate in the First Year Experience in an amount not to exceed \$18,250 and \$32,850 respectively for a total amount not to exceed \$51,100; and

that it is necessary to amend the previous board report to include full district wide participation in the two year program for Harold Washington, Daley, Kennedy-King, Malcolm X and Truman Colleges; and

that each college will conduct a Foundations of Excellence (FoE) comprehensive self study, guided by the John N. Gardner Institute for Excellence in Undergraduate Education to comprehensively address all that goes on and affects students in their first year. The study, as developed by FoE, requires focus on initial contact, admission, orientation, and all subsequent experiences and services for first year students, rather than a focus on a single program or project; and

that when conducting the FoE comprehensive self study, an institution brings together multiple constituent viewpoints to take a candid look at its strengths and weaknesses and, based upon its findings, develops an action plan that can lead to enhanced student learning and persistence and substantive institutional change and improved student outcomes; CCC's goals are to improve retention, address diverse student needs, and increase associate degree and workforce training completion rates across the district; and

that in order to develop and achieve these goals, it is necessary for college personnel to participate in the Foundations of Excellence program which is a joint program of the Foundations of Excellence and the Higher Learning Commission; and

that the fee for the Foundations of Excellence covers training of faculty and staff in the principles of excellence in serving first year students, and the planning of activities focused on student success and retention; and

that the cost for the two year program for each location will be \$32,850 with an additional \$14,600 needed for the second year of the program at Harold Washington College; and

that this professional service is exempt from the District's competitive bidding procedures; and

that the Office of M/WBE Contract Compliance has reviewed the above referenced John N. Gardner Institute for Excellence in Undergraduate Education, and has determined that subcontracting with certified M/WBE firms for services outside of this contract is indirectly in compliance with the Board Approved Participation Plan.

THE CHANCELLOR

RECOMMENDS that the Board of Trustees approves the issuance of additional purchase orders for participation fees to the John N. Gardner Institute for Excellence in Undergraduate Education to participate in the First Year Experience for two years in an amount not to exceed \$146,000 for the colleges specified above.

FINANCIAL \$146,000 Various Funds/Grants, Accounts District Wide

Respectfully submitted,

Cheryl L. Hyman
Chancellor

August 5, 2010 – District Wide- Office of Academic Affairs