

**30145**  
**ADOPTED – BOARD OF TRUSTEES COMMUNITY**  
**COLLEGE DISTRICT NO. 508**  
**APRIL 15, 2010**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508**  
**County of Cook and State of Illinois**

**PURCHASE AND MAINTENANCE OF STANDARDIZED TIME SYSTEMS**  
**OFFICE OF ADMINISTRATIVE SERVICES**  
**DISTRICT OFFICE**

**THE CHANCELLOR**

**REPORTS**

that there is a need to repair and replace clocks that are part of the clocking system throughout the district at the colleges; and

that the district has standardized the clocks utilized throughout the buildings with Simplex Grinnell products; and

that it has been determined that this request district wide will exceed the \$10,000 vendor limit and requires the Board's approval; and

that approval is requested for an additional \$24,873.30 for the entire district in order to repair and replace existing units located at the campuses listed below:

	Annual Maintenance Agreement	Estimated Amount to Purchase Additional Clocks and Blank Time Cards	Total Per Campus
Daley	\$2,950.00	\$3,351.60	\$6,301.60
Olive-Harvey	\$2,925.00	\$3,351.60	\$6,276.60
Harold Washington	\$3,360.00	\$2,159.25	\$5,519.25
Wright	\$3,335.00	\$3,440.85	\$6,775.85
Overall Total – District Wide			\$24,873.30

that contracts for maintenance of equipment which is best performed by the manufacturer or authorized service provider are exempt from the District's competitive bidding requirements; and

to maintain the standardization of clocks utilized across the district the additional clocks and blank time cards to be purchased are economically procurable only from the clock manufacturer; and

that the Office of M/WBE Contract Compliance has reviewed the above request and, Simplex Grinnell provides factory authorized technicians to service their products with little or no opportunity to further subcontract is recommending approval of the request for waiver, in compliance with the Board Approved Participation plan.

**THE CHANCELLOR**

**RECOMMENDS** that the Board of Trustees approves the issuance of purchase orders to Simplex Grinnell in an additional amount of \$24,873.30 in order to repair and replace the existing clocks throughout the colleges and to purchase additional clocks and blank time cards through April 16, 2011.

**FINANCIAL** Not to exceed \$24,873.30 - Various Funds, Departments and Accounts

Respectfully submitted,

Cheryl L. Hyman  
Chancellor

**April 15, 2010-Administrative Services-District Office**