

ADOPTED – BOARD OF TRUSTEES COMMUNITY  
COLLEGE DISTRICT NO. 508  
MARCH 5, 2009

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508  
County of Cook and State of Illinois

BLACKBOARD, INC.  
TRAINING CLASSES AND CONFERENCE REGISTRATION FEES  
DISTRICT OFFICE

THE CHANCELLOR

REPORTS

that in Board Report No. 28752, dated June 5, 2008, for the period of July 1, 2008 through June 30, 2009 at a cost not to exceed \$261,039.00, the Board approved a license agreement for district-wide access to Blackboard's Learning System with hosting services provided by Blackboard Inc.; and

that under the agreement section in the Board of Trustees March 2009 Board Meeting Agenda, a board report for an agreement with Blackboard to provide online training software and training materials at a cost not to exceed \$11,700.00 has been submitted for consideration; and

that there is a need to have a new OIT staff member who supports the Blackboard Learning system attend two formal Blackboard training classes - how to build Blackboard courses and system essentials; and

that Blackboard Inc., the software developer will provide the training services at a cost not to exceed \$1,450.00 for both courses; and

that the training services are a sole source procurement request and are best provided by the developer of the software and are therefore exempt from the District's competitive bidding requirements; and

that in order to maximize cost savings the Office of Information Technology is requesting that we take advantage of early registration that will not exceed \$1,000.00 for one staff member to attend the Annual Blackboard User Conference which will be held in Washington, D. C. on July 12 – 17, 2009; and

that an estimated cost of \$1,000 per attendee for airfare and lodging will be incurred; and

that the Office of M/WBE Contract Compliance has reviewed the above agreement and, as there is no opportunity to subcontract the services for this to a certified M/WBE firm, Blackboard, Inc., through the utilization of certified providers of goods and services beyond this specific project, has through indirect participation complied with the Board Approved Participation plan.

THE CHANCELLOR

RECOMMENDS

that the Board of Trustees approve the issuance of purchase orders to Blackboard Inc. for the registration fee for two formal courses at a cost not to exceed \$1,450.00 for both courses and for the registration fee for one staff member to attend the Annual Blackboard Conference held in July at a cost not to exceed \$1,000.00.

FINANCE:

FY09 \$3,450.00 – Educational Fund – # 00003-0023001-10000-01000-538100

Respectfully submitted:

Wayne D. Watson  
Chancellor