

ADOPTED – BOARD OF TRUSTEES COMMUNITY  
COLLEGE DISTRICT NO. 508  
MARCH 5, 2009

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO.508  
County of Cook and State of Illinois

PURCHASE OF PROFESSIONAL APPAREL  
HOSPITALITY BRIDGE PROGRAM  
HAROLD WASHINGTON COLLEGE

REPORTS

THE CHANCELLOR

that there is a need to purchase professional apparel on an as needed basis for approximately 160 students enrolled annually in the Dress for Success Program - Hospitality Bridge Program at Harold Washington College; and

that the twelve week program is offered by Harold Washington College in conjunction with the Chicago Workforce Board which offers students training and entry level industry certification for employment opportunities in hotels, restaurants and retail businesses; and

that in preparation for interviews and business interaction, the Dress for Success Program requires students to dress professionally; and

that the WIA funds will be utilized to supply the requested uniforms; and

that specifications were prepared by District staff, publicly advertised, and twelve (12) vendors were notified; a prebid conference was held on December 1, 2008, and three (3) bids and one (1) no bid were submitted as listed below:

Items	Fashion Seal Healthcare a Brand of Superior Uniform Seminole, FL	The Wright Fit Chicago, IL	Brandango Miami, FL
Male –2 piece suit (blazer and slack) Average size Est. Qty 24	Cost ea: \$157.70 30% off: \$110.39  Total cost: \$2,649.36	Cost ea: \$125.50 10% off: \$112.95  Total cost: \$2,7110.80	No Bid
Male –Long Sleeves button down dress shirt Average size Est. Qty 24	Cost ea: \$28.30 30% off: \$19.81  Total cost: \$475.44	Cost ea: \$27.25 10% off: \$24.53  Total cost: \$588.60	No Bid
Tie Average Size Est. Qty 24	Cost ea: \$20.05 30% off: \$14.04 Total cost: \$336.84	Cost ea: \$14.25 10% off: \$12.83 Total cost: \$307.80	No Bid
Male –2 piece suit (blazer and slack) Plus size Est. Qty 15	Cost ea: \$157.70 30% off: \$110.39  Total cost: \$1,655.85	Cost ea: \$150 10% off: \$135  Total cost: \$2,025	No Bid
Male –Long Sleeves button down dress shirt Plus size Est. Qty 15	Cost ea: \$28.30 30% off: \$19.81  Total cost: \$297.15	Cost ea: \$32.70 10% off: \$29.43  Total cost: \$441.45	No Bid
Tie Plus Size Est. Qty 15	Cost ea: \$20.05 30% off: \$14.04 Total cost: \$297.15	Cost ea: \$14.25 10% off: \$12.83 Total cost: \$192.38	No Bid
Female –2 piece suit (blazer and slack/dress/or skirt) Average size Est. Qty 86	Cost ea: \$157.70 30% off: \$110.39  Total cost: \$9,493.54	Cost ea: \$150 10% off: \$135  Total cost: \$11,610	No Bid
Female –Long Sleeves button down dress shirt Average size Est. Qty 86	Cost ea: \$28.30 30% off: \$19.81  Total cost: \$1,703.66	Cost ea: \$21.25 10% off: \$19.13  Total cost: \$1,644.75	No Bid
Female –2 piece suit (blazer and slack/dress/or skirt) Plus size Est. Qty 35	Cost ea: \$157.70 30% off: \$110.39  Total cost: \$3,863.65	Cost ea: \$180 10% off: \$162  Total cost: \$5,670	No Bid
Female –Long Sleeves button down dress shirt Plus size Est. Qty 35	Cost ea: \$28.30 30% off: \$19.81  Total cost: \$693.35	Cost ea: \$25.50 10% off: \$22.95  Total cost: \$803.25	No Bid
<b>Total Lump Sum</b>	<b>\$21,939.37</b>	<b>\$27,194.03</b>	No Bid

that Uniformally Yours Inc. was deemed non-responsive because they failed to submit their bid in accordance with the bid submittal instructions; and

that the Hospitality Bridge Program staff has reviewed bids submitted and has determined it is in the District's best interest to award based on the lowest total lump sum; and

that staff recommends the purchase of professional apparel from the lowest responsive and responsible bidder, Fashion Seal Healthcare a Brand of Superior Uniform of Seminole, FL for an estimated annual cost not to exceed \$21,939.37; and

that the Office of M/WBE Contract Compliance has reviewed the above detailed bid response and, determined that the vendor Fashion Seal Healthcare the direct provider of the items including alterations and shipping, there is no opportunity to subcontract to certified MBE and or WBE firms, is recommending approval of the vendors request for waiver of compliance with the Board Approved Participation Plan.

**THE CHANCELLOR**

**RECOMMENDS**

that the Board of Trustees authorizes the District Office and College to approve the issuance of a purchase order(s) to Fashion Seal Healthcare a Brand of Superior Uniform of Seminole, FL for an estimated annual amount not to exceed \$21,939.37 to purchase professional apparel on as needed basis for the Hospitality Bridge Program at Harold Washington College for a period of three (3) years from March 5, 2009 through March 4, 2012 with an option to extend for two (2) additional years, in accordance with the specifications of Sealed Bid # NU0817 dated November 24, 2008.

**FINANCIAL**

Not to exceed annual amount \$21,939.37 – Enterprise Fund - 07035-2005020-00049-00000-541900

Respectfully Submitted:

Wayne D. Watson  
Chancellor

March 5, 2009- Hospitality Bridge Program – Harold Washington College