

ADOPTED – BOARD OF TRUSTEES COMMUNITY  
COLLEGE DISTRICT NO. 508  
MARCH 5, 2009

Board of Trustees of Community College District No. 508  
County of Cook and State of Illinois

Training Subcontract Agreement  
CCC Workforce Institute  
Institute of Health and Human Performance

**THE CHANCELLOR**

**REPORTS**

that the CCC Workforce Institute secured an agreement with **Vienna Beef, Ltd.** to provide a **Ergonomics Training Program and OSHA Forklift Training Certification (143 Hours of Instruction)**, to 190 employees in the amount of \$69,573.00 for the period of 07-01-08 to 06-30-09 (the contract was reported to the Board on 10-02-08, Board Report # 29025). This training agreement is funded through the Mayor's Office of Workforce Development (MOWD) Tax Increment Funding program; and

that the Institute of Health and Human Performance has been identified as sub-contractors to perform the training for the employees for Vienna Beef, Ltd.; and

that there is a need to enter into a sub-contractor agreement with the Institute of Health and Human Performance to provide training to the employees of Vienna Beef, Ltd. for an amount not to exceed \$45,000.00; and

that the Institute of Health and Human Performance has passed the CCC Workforce Institute program profile check, interview and quality control process for highly skilled vendors to provide training for operations employees in safety related skills; and

that in Fiscal year 2009 previous agreements executed with the Institute of Health and Human Performance have exceeded \$10,000 and approval is requested for the additional \$45,000.00 respectively; and

that this request for service requires a high degree of professional skill and is exempt from District competitive bidding requirements; and

that the Office of M/WBE Contract Compliance has reviewed the agreement with Institute of Health and Human Performance and since this subcontract has been stipulated in the MOWD Grant, and since there are no opportunities for participation by certified MBE or WBE vendors through the MOWD grant, it is recommended that a waiver from compliance with the Board approved Participation Plan be granted.

**THE CHANCELLOR**

**RECOMMENDS**

that the Board of Trustees authorize the College President to execute a sub-contractual agreement with the Institute of Health and Human Performance to provide training to the employees of Vienna Beef, Ltd. for an amount not to exceed \$45,000.00 from 04-03-09 to 06-30-09.

**FINANCIAL**

\$45,000.00 – 532100-07020-2000700-40000-0000 (CCC Workforce Institute Account)

Respectfully submitted,

Wayne D. Watson  
Chancellor