

**Board of Trustees of Community College District No. 508
County of Cook and State of Illinois****Training Subcontract Agreement
CCC Workforce Institute
Safety First Training Systems, Inc.****THE CHANCELLOR****REPORTS**

that CCC Workforce Institute has secured an agreement with **Skolnik Industries, Inc.** to provide **CPR, AED and First Aid Training Programs (8 Hours of Instruction)** for up to 10 employees in the amount of \$50,266.00 for the period of 04-08-08 to 12-08-08 (CCC fully executed the contract on 05-08-08, Board Report # 28700). This training agreement is funded through the Mayor's Office of Workforce Development ("MOWD") Tax Increment Funding program; and

that the time period to provide this training has been extended until 06-30-09 ; and

that the training component is outlined in the MOWD Grant with Safety First Training Systems, Inc. identified as the sub-contractor to perform the training for the employees for Skolnik Industries, Inc.; and

that there is a need to enter into a sub-contractor agreement with Safety First Training Systems, Inc. to provide training to the employees of Skolnik Industries, Inc. for an amount not to exceed \$1,000.00 from 04-01-09 to 06-30-09; and

that Safety First Training Systems, Inc. has passed the CCC Workforce Institute program profile check, interview and quality control process for highly skilled vendors to provide training for operations employees in safety related skills; and

that in Fiscal year 2009 previous agreements executed with Safety First Training Systems, Inc. have exceeded \$10,000 and approval is requested for the additional \$1,000.00 from 04-01-09 to 06-30-09; and

that this request for service requires a high degree of professional skill and is exempt from District competitive bidding requirements; and

that the Office of M/WBE Contract Compliance has reviewed the above referenced agreement and, since there is no opportunity for certified MBE or WBE subcontractor participation based on the pre-identified firms detailed in the grant, it is recommended that the request for waiver of compliance from the Board Approved Participation Plan be granted.

THE CHANCELLOR

RECOMMENDS that the Board of Trustees authorizes the College President to execute a subcontractual agreement with Safety First Training Systems, Inc. to provide training to the employees of Skolnik Industries, Inc. for an amount not to exceed \$1,000.00 from 4-01-09 to 6-30-09.

FINANCIAL: \$1,000.00 –Enterprise Fund -07020-2000700-00049-00000 -532100 (CCC Workforce Institute Account)

Respectfully submitted:

Wayne D. Watson
Chancellor

March 5, 2009- Workforce Institute-Harold Washington College