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ADOPTED - BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
JANUARY 7, 2009

**Board of Trustees of Community College District No. 508
County of Cook and State of Illinois**

**Training Sub-Contract Agreement
CCC Workforce Institute
(Ratification)**

THE CHANCELLOR

REPORTS

that the CCC Workforce Institute secured an agreement with New Age Services Corporation to provide a **Professional Communications Training Program (42 Hours of Instruction)**, to 25 employees in the amount of \$59,645.00 for the period of 07-29-08 to 07-29-09 (the contract was reported to the Board on 11-06-08, Board Report # 29091). This training agreement is funded through the Mayor's Office of Workforce Development (MOWD) Tax Increment Funding program; and

that the training component is outlined in the MOWD Grant with Christine Garza Consulting identified as the sub-contractor to provide Project Management (Needs Analysis, Logistics, Evaluation, Customization, Audit and Follow up services) for classes for New Age Services Corporation; and

that there is a need to enter into a sub-contractor agreement with Christine Garza Consulting to provide Project Management (Needs Analysis, Logistics, Evaluation, Customization, Audit and Follow up services) for classes for New Age Services Corporation for an amount not to exceed \$10,000.00; and

that Christine Garza Consulting has passed the CCC Workforce Institute program profile check, interview and quality control process for highly skilled vendors to provide Project Management for operations employees in non-profit related soft skills; and

that in Fiscal year 2009 previous agreements executed with Christine Garza Consulting have exceeded \$10,000 and approval is requested for the additional \$10,000.00; and

that this request for a high degree of professional training agreement is exempt from District competitive bidding requirements; and

that the Office of M/WBE Contract Compliance has reviewed the above referenced sub-contractual agreement and since this specific sub-contract has specified Christine Garza Consulting in the MOWD grant and since there are no opportunities for certified MBE or WBE vendors to provide the above specified services through the MOWD grant, it is recommended that a waiver from compliance with the Board approved Participation Plan be granted.

THE CHANCELLOR

RECOMMENDS

that the Board of Trustees authorize the Chancellor to ratify the execution of a sub-contractual agreement with Christine Garza Consulting to provide Project Management services to New Age Services Corporation for an amount not to exceed \$10,000.00 from 11-13-08 to 07-29-09.

FINANCIAL:

\$10,000.00 - (CCC Workforce Institute Account) 532100-07020-2000700-40000-0000

Respectfully submitted:

Wayne D. Watson
Chancellor