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ADOPTED - BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
JANUARY 7, 2009

**Board of Trustees of Community College District No. 508
County of Cook and State of Illinois**

**Training Subcontract Agreement
CCC Workforce Institute
(Ratification)**

THE CHANCELLOR

REPORTS

that the CCC Workforce Institute secured an agreement with **Sunstar Americas, Inc.** to provide a **Leadership Training Program (12 Hours of Instruction per class – 3 classes)**, among others, to 20 employees per class in the amount of \$5,250.00 for the period of 09-30-08 to 09-30-09. This training agreement is funded through the Illinois Department of Commerce (DCEO-ETIP Grant) and;

that the training component is outlined in the DCEO-ETIP Grant with Smedinghoff Consulting Group identified as the sub-contractor to perform the training for the employees for Sunstar Americas, Inc. and;

that there is a need to enter into a sub-contractor agreement with Smedinghoff Consulting Group to provide training to the employees of Sunstar Americas, Inc. for an amount not to exceed \$900.00 and;

that Smedinghoff Consulting Group has passed the CCC Workforce Institute program profile check, interview and quality control process for highly skilled vendors to provide training for operations employees in manufacturing related soft skills; and

that in Fiscal year 2009 previous agreements executed with Smedinghoff Consulting Group have exceeded \$10,000 and approval is requested for the additional \$900.00; and

that this request for a high degree of professional training agreement is exempt from District competitive bidding requirements; and

that the Office of M/WBE Contract Compliance has reviewed the above referenced sub-contractual agreement with Smedinghoff Consulting Group and since this sub-contract was stipulated in the Illinois Department of Commerce (DCEO-ETIP) grant, and since there are no opportunities for certified MBE or WBE vendors to provide the above specified services through the Illinois Department of Commerce grant, it is recommended that a waiver from compliance with the Board approved Participation Plan be granted.

THE CHANCELLOR

RECOMMENDS that the Board of Trustees authorize the Chancellor to ratify the execution of a sub-contractual agreement with Smedinghoff Consulting Group to provide training to the employees of Sunstar Americas, Inc. for an amount not to exceed \$900.00 from 11-21-08 to 09-30-09.

FINANCIAL: \$900.00 – 532100-07020-2000700-40000-0000 (CCC Workforce Institute Account)

Respectfully submitted,

Wayne D. Watson
Chancellor