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ADOPTED - BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
JANUARY 7, 2009

**Board of Trustees of Community College District No. 508
County of Cook and State of Illinois**

**Training Sub-Contract Agreement
CCC Workforce Institute
(Ratification)**

THE CHANCELLOR

REPORTS

that the CCC Workforce Institute secured an agreement with All Products Automotive, Inc. to provide a **Customer Service Training Program (62 Hours of Instruction)**, to a maximum of 61 employees in the amount of \$65,400.00 for the period of 03-03-08 to 03-03-09 (the contract was reported to the Board on 05-08-08, Board Report # 28700). This training agreement is funded through the Mayor's Office of Workforce Development (MOWD) Tax Increment Funding program; and

that the training component is outlined in the MOWD Grant with USAMEX, LLC. identified as the sub-contractor to provide Project Management (Needs Analysis, Logistics, Evaluation, Customization, Audit and Follow up services) for classes for All Products Automotive, Inc.; and

that there is a need to enter into a sub-contractor agreement with USAMEX, LLC. to provide Project Management (Needs Analysis, Logistics, Evaluation, Customization, Audit and Follow up services) for classes for All Products Automotive, Inc. for an amount not to exceed \$9,000.00; and

that USAMEX, LLC. has passed the CCC Workforce Institute program profile check, interview and quality control process for highly skilled vendors to provide Project Management for operations employees in manufacturing related soft skills; and

that in Fiscal year 2009 previous agreements executed with USAMEX, LLC. have exceeded \$10,000 and approval is requested for the additional \$9,000.00; and

that this request for a high degree of professional training agreement is exempt from District competitive bidding requirements; and

that the Office of M/WBE Contract Compliance has reviewed the above referenced sub-contractual agreement with USAMEX, LLC. and since this sub-contract was stipulated in the MOWD grant and since there are no opportunities for certified MBE or WBE vendors to provide the above referenced services, it is recommended that a waiver from compliance with the Board approved Participation Plan be granted.

THE CHANCELLOR

RECOMMENDS

that the Board of Trustees authorize the Chancellor to ratify the execution of a sub-contractual agreement with USAMEX, LLC. to provide Project Management to All Products Automotive, Inc. for an amount not to exceed \$9,000.00 from 11-13-08 to 03-03-09.

FINANCIAL

\$9,000.00 - (CCC Workforce Institute Account) 532100-07020-2000700-40000-0000

Respectfully submitted,

Wayne D. Watson
Chancellor