

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508**  
County of Cook and State of Illinois

**ACCREDITATION REVIEW SERVICES  
VOCATIONAL TRAINING AND DEVELOPMENT  
HAROLD WASHINGTON COLLEGE**

**THE CHANCELLOR**

**REPORTS**

that there is a need to enter into a Professional Services Agreement with the Council on Quality and Leadership (The Council) for an accreditation review of the Office of Vocational Training and Development (OVTD) at Harold Washington College; and that OVTD is *grant funded* by the Illinois Department of Human Services (IDHS); and that IDHS *requires* all programs funded through their office of Developmental Disabilities to be accredited by an approved national accrediting organization; and

that The Council has previously accredited OVTD six times and was selected from a group of four national organizations based on their high standards of ensuring quality services for persons with developmental disabilities; and

that the services include: the establishment of short and long term objectives for the organization toward accreditation and overall quality enhancement, short term and ongoing consultation, technical assistance throughout the accreditation period, and a final report including the recommendation for accreditation. Additionally all application fees, business and travel expenses are included in an amount not to exceed \$20,000; and

that the cost in an amount not to exceed \$20,000 is reasonable because of the required services being performed and the number of visits that will be required to perform the quality measures review to ensure that the Harold Washington College remains in accreditation; and

that the actual accreditation review will take place from March 17<sup>th</sup> - 19<sup>th</sup>, 2009 and the final report will be released by April 1, 2009 to ensure there is no lapse in accreditation; and

that the accreditation review services are professional services requiring a high degree of professional skill and are exempt from the District's competitive bidding requirements.

**THE CHANCELLOR**

**RECOMMENDS**

that the Board of Trustees authorize the Chairman to enter into a Professional Services Agreement with the Council in the amount not to exceed \$20,000.00 for accreditation review services at the Office of Vocational Training and Development at Harold Washington College.

**FINANCIAL**

\$20,000.00 – Grant fund # 21000-2008054-0032-00000-300560920- 532000

Respectfully submitted,

Wayne D. Watson  
Chancellor