

ADOPTED – BOARD OF TRUSTEES COMMUNITY
COLLEGE DISTRICT NO. 508
APRIL 2, 2009

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois

SUPPLY AND DELIVERY OF JANITORIAL SUPPLIES
DISTRICT WIDE

THE CHANCELLOR

REPORTS

that there is a need for the supply and delivery of janitorial supplies district wide to facilitate the cleaning of the facilities and stocking of paper goods; and

that formal solicitation DT0816 was drafted; and specifications were prepared by District Procurement staff listing the specific products for pricing, publicly advertised, and emailed to fifteen (15) vendors; a pre-bid conference was held on December 5, 2008, and the following bids were received from five (5) firms; and

		Vendor	Vendor	Vendor	Vendor	Vendor
	Categories	Aztec Supply Corp. Chicago, IL	B& L Distributors Palos Heights IL	Central Poly Corp. Linden, NJ	LaPort, Inc. Freeport, IL	Standard Company Chicago, IL
1	Poly Bags	Most Responsive \$108,338.66	\$214,887.28	\$148,573.00	\$130,771.30	\$125,275.48
2	Chemicals	(Many No Bids) \$227,783.18	\$411,003.27	No Bid	Unapproved alternates \$220,469.44	Most Responsive \$297,863.09
3	Misc. Products	(Many No Bids) \$57,167.91	\$272,944.98	No Bid	(Unapproved alternates) \$66,935.45	Most Responsive \$69,957.71
4	Paper Products	\$284,011.45	\$428,074.87	No Bid	Most Responsive \$243,141.37	\$296,280.56
5	Alternate Items: Chemicals, Paper	\$0.00	\$0.00	No Bid	Most Responsive \$46,628.46	\$51,325.20

that the District Office staff has reviewed the bid results submitted, tested the products and has determined it is in the District's best interest to award to the lowest responsive bid by categories; and

that the Office of MWBE Contract Compliance has reviewed the above referenced purchase of janitorial supplies and has determined that the three selected vendors; **LaPort**, subcontracting to Tradex a certified MBE and F. Cwyar Trucking a certified WBE, **The Standard Companies**; subcontracting to Azteca Supply, a certified MBE and AA Rosales, a certified WBE and **Aztec Supply Corp.** a certified MBE; requesting a waiver for WBE participation, are, with approval of the request for waiver from Aztec Supply, in compliance with the Board Approved Participation plan

THE CHANCELLOR

RECOMMENDS

that the Board of Trustees authorizes the District Office and College to approve the issuance of purchase orders to Aztec Supply Corp., Chicago IL in an amount not to exceed \$108,338.66 annually for the purchase of plastic bags; Standard Companies, Chicago, IL in an amount not to exceed \$367,820.80 annually for chemicals and miscellaneous products; LaPort, Inc, Chicago, IL in an amount not to exceed \$289,769.83 annually, for paper products as needed-District Wide, in a combined amount not to exceed \$765,929.29 annually for the period beginning April 2, 2009 through April 1, 2012, with an option to extend for an additional two (2) year period in accordance with the specifications of Sealed Bid # DT0816 dated November 7, 2008.

FINANCIAL

Not to exceed \$ 765,929.29 Various funding codes-from various campuses

Respectfully submitted:

Wayne D. Watson
Chancellor