

**Board of Trustees of Community College District No. 508
County of Cook and State of Illinois****Sub-Contract Training Agreement
CCC Workforce Institute
FinTek Consulting
(Ratification)****THE CHANCELLOR****REPORTS**

that CCC Workforce Institute has secured three agreements with the following companies: 1.) **J.F. Labs, Inc.** to provide **Lean Manufacturing Overview and 5S Implementation Training Program (16 Hours of Instruction)**, among others, up to 10 employees in the amount of \$57,019.50 for the period of 02-18-08 to 10-28-09 (CCC Legal fully executed contract on 04-03-08, Board Report # 28642) ; 2.) **Freedman Seating Company** to provide **Supervisory Training Program and Business Writing for the Customer Service Representative Training Program** (CCC legal has reviewed this contract and it is in the execution steps) among others, up to 40 employees in the amount of \$19,000 for the period of 03-10-09 to 03-10-10; and 3.) **Overbridge Executive Roundtables, Ltd.** to provide **Lean Manufacturing Training Program (8 hours of instruction)** up to 20 executive members in the amount of \$ 21,808 for the period of 11-04-08 to 11-04-09 (CCC Legal fully executed contract on 12-02-08, Board Report # 29167). These training agreements are funded through the Mayor's Office of Workforce Development (MOWD) Tax Increment Funding program; and

that the application for the MOWD grant includes training components which identified FinTek Consulting as the training sub-contractor as recommended by the CCC Workforce Institute to perform the training for the employees for J.F. Labs, Inc., Freedman Seating Company and Overbridge Executive Roundtables, Ltd; and

that upon approval of the grant MOWD confirmed FinTek Consulting as the trainer; and

that there is a need to enter into a sub-contractor agreement with FinTek Consulting to provide training to the employees of J.F. Labs, Inc., Freedman Seating Company and Overbridge Executive Roundtables, Ltd. for an amount not to exceed \$35,503.40; and

that FinTek Consulting has passed the CCC Workforce Institute program profile check, interview and quality control process for highly skilled vendors to provide training for operations employees and executive members in soft skills, process improvement, manufacturing related skills; and

that FinTek Consulting is selected because they possess a Master Black Belt in Six Sigma training and is a former Training Director of Six Sigma deployment; and

that this request for service requires a high degree of professional skill and is exempt from District competitive bidding requirements; and

that the Office of Contract Compliance has reviewed the above ratification and, since there is no opportunity for certified MBE or WBE subcontractor participation based on the pre-identified firms detailed in the grant, is recommending a request for waiver of compliance with the Board Approved Participation Plan be granted

THE CHANCELLOR

RECOMMENDS

that the Board of Trustees authorizes the Chairman to ratify execution of a sub contractual agreement with FinTek Consulting to provide training to the employees of J.F. Labs, Inc., Freedman Seating Company and Overbridge Executive Roundtables, Ltd for an amount not to exceed \$35,503.40 from 03-02-09 to 03-10-10.

FINANCIAL

\$35,503.40–Enterprise Account -07020-2000700-00044-00000-532100

Respectfully submitted,

Wayne D. Watson
Chancellor

April 2, 2009- Workforce Institute – Harold Washington College