

ADOPTED - BOARD OF TRUSTEES COMMUNITY  
COLLEGE DISTRICT NO. 508

APRIL 2, 2009

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508  
County of Cook and State of Illinois

ADDITIONAL COACH BUS TRANSPORTATION SERVICES  
DISTRICT WIDE

## THE CHANCELLOR

## REPORTS

that there is a continuing need for the colleges to utilize coach bus transportation services throughout the year for various programs, athletic sports teams, various conferences, student and college events, college tours and trips throughout the year District Wide; and

that in Board Report #28764 dated June 5, 2008, approval was given to utilize The Free Enterprise System services for a three (3) year period beginning June 1, 2008 – June 30, 2011; and

that the Board approved funds have been exhausted due to the increased enrollment in the Public Chauffeur Training Program, 10.3% increase from FY '07-FY '08, and their extensive need for transportation services for their classroom-on-wheels bus tours in conjunction with the Department of Consumer Services of the City of Chicago and the transportation needs of the basketball teams competing in championship tournaments; and

that a sealed bid for additional coach bus transportation services was prepared on February 9, 2009, publicly advertised and issued to 52 bus companies and two (2) companies submitted bids: The Free Enterprise System and Olson Transportation, Inc.; and one (1) no-bid was received from E.J. Brownlee Transportation, Inc.

	The Free Enterprise System	Olson Transportation, Inc.
<b>Category 1 - Travel to cities in Illinois</b>		
Hourly Rate	\$171.00	\$150.00
4 hours per trip minimum	\$684.00	\$600.00
Average Total Cost Per Year	\$34,200.00	\$30,000.00
<b>Category 2 - Travel to states outside of Illinois</b>		
Hourly Rate	\$171.00	\$150.00
4 hours per trip minimum	\$684.00	\$600.00
Average Total Cost Per Year	\$34,200.00	\$30,000.00
<b>Category 3 - Travel within Chicago</b>		
Hourly Rate	\$332.80	\$175.00
2 hours per trip minimum	\$665.60	\$350.00
Average Total Cost Per Year	\$33,280.00	\$17,500.00
<b>TOTAL BID PRICE</b>	<b>\$101,680.00</b>	<b>\$77,500.00</b>
<b>Public Chauffeur Training Program - Downtown Tours</b>		
Hourly Rate	\$171.00	\$175.00
4 hours per tour minimum	\$684.00	\$700.00
43 tours per year - estimated	\$29,412.00	\$30,100.00
<b>Public Chauffeur Training Program - Southside Tours</b>		
Hourly Rate	\$171.00	\$175.00
4 hours per tour minimum	\$684.00	\$700.00
43 tours per year - estimated	\$29,412.00	\$30,100.00
<b>Total Annual Cost for Downtown Tour and Southside Tour</b>	<b>\$58,824.00</b>	<b>\$60,200.00</b>
<b>GRAND TOTAL BID PRICE</b>	<b>\$160,504.00</b>	<b>\$137,700.00</b>
E. J. Brownlee Transportation, Inc. - No-Bid		

that staff have reviewed the bid from the lowest responsive and responsible bidder, Olson Transportation, Inc. and has determined that its price is reasonable and acceptable and recommends that the Additional Coach Bus Transportation Services – District Wide be awarded to Olson Transportation, Inc. for a three (3) year period with an option to extend for an additional two (2) year period; and

that the Office of MWBE Contract Compliance has reviewed the above submittal and, Olson Transportation, Inc, subcontracting with M & R Transportation a certified MBE firm, and Pontarelli Companies, a certified WBE firm for direct participation is in compliance with the Board Approved Participation plan.

**THE CHANCELLOR**

**RECOMMENDS** that the Board of Trustees authorizes the Chairman to enter into a agreement with Olson Transportation, Inc. for additional coach bus transportation services in an annual amount not to exceed \$137,700.00 for a three (3) year period, from April 27, 2009 through April 30, 2012 with an option to extend for an additional two (2) years, as in accordance with Sealed Bid #MWJ0902 dated February 9, 2009.

**FINANCIAL** \$137,700.00 – annually – Various Accounts/Departments

**Respectfully submitted,**

**Wayne D. Watson  
Chancellor**

**April 2, 2009 – District Wide**