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**ADOPTED-BOARD OF TRUSTEES COMMUNITY
COLLEGE DISTRICT NO. 508
OCTOBER 5, 2009**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO.508
County of Cook and State of Illinois**

**PURCHASE OF PASSENGER VEHICLE
OFFICE OF THE INSPECTOR GENERAL**

THE CHANCELLOR

REPORTS

that there is a need to purchase a Ford Escape, Hybrid 4-Door SUV ,a passenger vehicle for use by the Office of the Inspector General staff; and

that the District Finance Office of Business and Procurement Services has determined that it is more feasible and cost effective to utilize the following City of Chicago, Bureau of Fleet Management contracted vendor: Sutton Ford Inc; and

that this vendor was selected on a competitive basis through advertised Bid Solicitation 68431 and authorized by Contract No. 19476 and dated August 16, 2007 through June 30, 2010 and

that the base contract cost for the Ford Escape 4-Door, 5 passenger, Hybrid 4-wheel SUV is \$28,000 with an installation fee of \$1800 for an in-dash installation of a GPS and \$145 transfer and license fee for a total not to exceed price of \$29,945; and

that contracts for goods and services procured from another governmental agency are exempt from the District's competitive bidding requirements; and

that the Office of M/WBE Contract Compliance has reviewed the above referenced purchase of a passenger vehicle and, Sutton Ford is a certified MBE vendor that will be direct selling the product to the district, is recommending a waiver of WBE participation in compliance with the Board Approved Participation plan.

THE CHANCELLOR

RECOMMENDS

that the Board of Trustees approves the issuance of a purchase order to Sutton Ford, Inc for the purchase of a Ford Escape Hybrid SUV for the Office of the Inspector General in an amount not to exceed \$29,945.

FINANCIAL

Not to exceed \$29,945 Capital Fund - 580000, 92015, 0005031, 80000, 00000

Respectfully Submitted:

Deidra J. Lewis
Interim Chancellor