

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois

PURCHASE OF COSMETOLOGY SUPPLY KITS
COSMETOLOGY DEPARTMENT
TRUMAN COLLEGE

REPORTS**THE CHANCELLOR**

that there is a need to purchase cosmetology supply kits for the Cosmetology Department at Truman College for practical instructional classes; and

that specifications were prepared by District Procurement staff, publicly advertised on August 24, 2009 and emailed to nine (9) firms. A pre-bid meeting was held on September 2, 2009 and three (3) bids and one (1) no-bid were submitted as listed below:

Vendor	Unit Price Discount Per Kit
The Burmax Company, Inc. Holtsville, NY	\$112.56
Marianna Industries, Inc. Omaha, NE	\$124.63
Morris Flamingo-Stephan, Inc. Danville, IL	\$162.38
Cameo Beauty	No bid

that Truman staff has reviewed the bids and bid samples submitted by the bidders and has determined that it is in the best interest to award based on the lowest responsive and responsible bidder's unit price submitted by The Burmax Company, Inc. and has determined that its price is reasonable and acceptable; and

that the Office of M/WBE Contract Compliance has reviewed the above referenced purchase of cosmetology supply kits and, The Burmax Company, Inc, a direct manufacturer shipping directly to the college has requested a waiver of direct M/WBE participation as there is no opportunity to subcontract to certified M/WBE firms, is recommending a waiver of compliance with the Board Approved Participation plan.

THE CHANCELLOR**RECOMMENDS**

that the Board of Trustees authorizes the Chairman to approve the issuance of purchase orders to The Burmax Company, Inc. to purchase cosmetology supply kits at a unit price of \$112.56 per kit on an as needed basis for the Cosmetology Department at Truman College in an estimated annual amount not to exceed \$23,637.60 for a three (3) year period from November 5, 2009 through November 30, 2012 with an option to extend for an additional two (2) year period, in accordance with Sealed Bid #MWJ0912 dated August 24, 2009. The estimated annual amount is based on student enrollment and subject to increase and decrease.

FINANCIAL

\$70,912.80 Estimated annually based on student enrollment Education Fund – 00003-4030250-10001-0000000-541200

Respectfully submitted,

Deidra J. Lewis
Interim Chancellor