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**ADOPTED – BOARD OF TRUSTEES COMMUNITY
COLLEGE DISTRICT NO. 508
NOVEMBER 2, 2009**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois**

**PURCHASE OF COSMETOLOGY MANNEQUINS
COSMETOLOGY DEPARTMENT
TRUMAN COLLEGE**

THE CHANCELLOR

REPORTS

that there is a need to purchase mannequins for the Cosmetology Department at Truman College for instructional purposes which includes sculpting/cutting, hair coloring, perms and relaxing; and

that specifications were prepared by District Procurement staff, publicly advertised on August 24, 2009 and emailed to nine (9) firms. A pre-bid meeting was held on September 2, 2009 and four (4) bids and one no-bid were submitted; and that Truman staff has reviewed the bids and the bid samples submitted by the bidders and has determined that it is in the District’s best interest to award to the two vendors listed below.

	Marianna Industries, Inc.	The Burmax Company, Inc.
Item 1 Head size: 21"	Brand: Ms. Lorikin - 14116	Brand: Bridgette 655
Hair length: 14" - 16"	List Price: \$15.95	List Price: \$14.25
Hair color: med. - dark brown	Discount: 9.1%	Discount: 0%
	Cost after discount: \$14.50	Cost after discount: \$12.27
Item 2 Head size: 21 1/2"	Brand: Ms. Suzikin - 14901	Brand: Whitney - E804
Hair length: 19" - 21"	List Price: \$25.95	List Price: \$16.55
Hair color: med. to dark brown	Discount: 23.1%	Discount: 0%
	Cost after discount: \$19.95	Cost after discount: \$15.49
Item 3 - Head size: 20" - 21 1/2"	Brand: Ms. Amerikin - 14112	Brand: Sam - 5153
Hair length: 20" - 21"	List Price: \$29.95	List Price: \$26.15
Hair color: light to med. brown	Discount: 16.7%	Discount: 0%
	Cost after discount: \$24.95	Cost after discount: \$20.82

that individual cosmetology classes have detailed requirements for suitable, instructional mannequins; and that staff recommend awards of cosmetology mannequins to Marianna Industries for Item 2 - Ms. Suzikin-14901 in order to teach Cosmetology 102- Haircutting Technology, and Item 3 - Ms. Amerikin-14112 in order to teach Cosmetology 201 – Advance Hairstyling and to The Burmax Company, Inc. for Item 2 - Whitney-E804 in order to teach Cosmetology 101- Cosmetology Fundamentals; and

that the Office of M/WBE Contract Compliance has reviewed the above referenced purchase of cosmetology mannequins and, Marianna Industries has requested a waiver of direct M/WBE participation as the firm is a direct manufacturer and supplier to cosmetology schools with little opportunity for subcontracting and The Burmax Company has requested a waiver of direct participation of M/WBE participation on this contract but subcontracts with certified M/WBE firms on other contracts, is recommending approvals of both request in compliance with the Board Approved Participation plan.

THE CHANCELLOR

RECOMMENDS that the Board of Trustees authorizes the Chairman to approve the issuance of purchase orders on an as needed basis in an estimated annual amount not to exceed \$12,000.00 to Marianna Industries, Inc. for cosmetology mannequins and issuance of purchase orders on an as needed basis in an estimated annual amount not to exceed \$4,000.00 to The Burmax Company, Inc. for cosmetology mannequins for the Cosmetology Department at Truman College for a period of three (3) years from November 5, 2009 through November 30, 2012 with an option to extend for an additional two (2) year period, in accordance with Sealed Bid #MWJ0911 dated August 24, 2009. The estimated annual amount is based on student enrollment and subject to increase or decrease.

FINANCIAL \$12,000.00 estimated based on student enrollment – Burmax
Education Fund – 00003-4030250-10001-0000000-541000
FY 10 - \$4,000.00
FY 11 - \$4,000.00
FY 12 - \$4,000.00

\$36,000 estimated based on student enrollment – Marianna
Education Fund – 00003-4030250-10001-0000000-541000
FY 10 - \$12,000.00
FY 11 - \$12,000.00
FY 12 - \$12,000.00

Respectfully submitted,

Deidra J. Lewis
Interim Chancellor

November 2, 2009 - Truman College-Cosmetology Department