

**ADOPTED – BOARD OF TRUSTEES COMMUNITY  
COLLEGE DISTRICT NO. 508  
NOVEMBER 2, 2009**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508  
County of Cook and State of Illinois**

**PURCHASE OF RECORDING TAPE MEDIA  
DISTRICT WIDE**

**THE CHANCELLOR**

**REPORTS**

that there is a need to purchase recording tape media which includes but is not limited to audio tapes, video tapes, CDs and DVDs of assorted brands such as but not limited to Panasonic, Maxwell, Fuji, and JVC with play times ranging from ten (10) minutes to one hundred and twenty (120) minutes on an as needed basis throughout the District; and

that District Finance Office of Business and Procurement Services has determined that it is more feasible and cost effective to utilize the following State of Illinois Department of Central Management Services (CMS) contracted vendors: Advanced Management Services-Midwest-Palatine, IL, Data Media Products, Inc. (WBE)-Glenview, IL, Fleet USA, Inc.-Bensenville, IL, GACC, Inc. (MBE).-Chicago, IL, and Malelo Camera Co.-Chicago, IL ; and

that these vendors were selected on a competitive basis through advertised Bid Solicitation 223224 and authorized by Contract No. 4015400, Contract No. 4015401, Contract No. 4015402, Contract No. 4015403 and Contract No. 4015404 dated October 1, 2008 through September 30, 2010; and

that Procurement Services staff is requesting approval to utilize services from the various CMS tape media vendors District-Wide on an as needed basis from November 5, 2009 through September 30, 2010, for a total amount not to exceed \$100,000.00; and

that contracts for goods and services procured from another governmental agency are exempt from the District's competitive bidding requirements; and

that the Office of M/WBE Contract Compliance has reviewed the above referenced purchase and the vendors identified include Manelo Camera Co, a certified MBE and Data Media products, Inc a certified WBE in compliance with the Board Approved Participation plan.

**THE CHANCELLOR**

**RECOMMENDS**

that the Board of Trustees authorizes the issuance of purchase orders to Advanced Management Services-Midwest, Data Media Products, Inc., (WBE) Fleet USA, Inc., GACC, Inc. (MBE), and Malelo Camera Co. in a combined amount not to exceed \$100,000.00 for staff to purchase recording tape media which includes but is not limited to audio tapes, video tapes, CDs and DVDs District-Wide from November 5, 2009 through September 30, 2010.

**FINANCIAL**

Not to exceed \$100,000.00 -Various Department Accounts

Respectfully submitted,

Deidra J. Lewis  
Interim Chancellor

**November 2, 2009 - Procurement Services –District Wide**