

29817

**ADOPTED – BOARD OF TRUSTEES COMMUNITY
COLLEGE DISTRICT NO. 508
NOVEMBER 2, 2009**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois**

**ARMORED CAR SERVICES
OFFICE OF FINANCE
ALL COLLEGES**

THE CHANCELLOR

REPORTS

that is it necessary to provide armored car services to transport deposits twice per week, and daily pick-ups during registration periods, from all seven (7) City College Campuses, Arturo Velasquez Institute, Dawson Technical Institute, Parrot Cage Restaurant, Sikia Restaurant, and Buckingham Fountain Café, to Chase Bank Cash Vault Operations and;

that a Request for Proposal for armored car services was publicly advertised September 4, 2009, and a pre-proposal conference was conducted on September 9, 2009; and

that two (2) firms responded to the RFP on September 21, 2009, Dunbar Armored, Inc. and Garda Cash Logistics with the no bids submitted by Brinks, Thillens and Loomis: and

that the submitted proposals were reviewed, evaluated and ranked by Treasury Services, Kennedy-King College Business Office, Wright College Business Office and District Staff in accordance with evaluation criteria outlined in the RFP, which included: responsiveness based on quality and specificity of the proposal, qualifications of firm, proposed approach for contract and availability of support services, compliance with all applicable laws, ordinances and statutes, and proposed cost of services and;

that based on the evaluation scoring, staff recommends acceptance of the highest ranked proposal from Dunbar Armored, Inc. to provide armored car services for service fees of 14.00 per trip – Monday-Friday-bi-weekly funds transportation; \$14.00 per unit for additional pickup trips; \$14.00 daily pick-up cost during registration periods only; plus monthly fuel surcharge, percentage based on cost per gallon of gas; and

that the Office of M/WBE Contract Compliance has reviewed the above agreement and Dunbar Armored, Inc . subcontracting with Petromex, a certified MBE and Source One a certified WBE is in compliance with the Board Approved Participation plan.

THE CHANCELLOR

RECOMMENDS

that the Board of Trustees authorizes the Chairman to enter into an agreement with Dunbar Armored Inc. –Hunt Valley, MD. for an estimated amount of \$25,000 annually, for a period of (two) years beginning December 1, 2009 through December 1, 2011 with the option to extend for two (2) additional one (1) year periods in accordance with RFP#DT0915 dated August 31, 2009.

FINANCIAL

\$25,000 Estimated Annually Various Colleges and Depts.

Respectfully submitted,

Deidra J. Lewis
Interim Chancellor