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ADOPTED – BOARD OF TRUSTEES COMMUNITY
COLLEGE DISTRICT NO. 508
NOVEMBER 2, 2009

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois

RENTAL OF 15-PASSENGER SEAT VANS
DISTRICT WIDE

THE CHANCELLOR

REPORTS

that there is a continuing need for the colleges to rent 15-passenger seat vans throughout the year for various programs, sports teams, events and student events; and

that specifications were prepared by District Procurement staff, publicly advertised on August 27, 2009 and emailed to thirty-six (36) prospective firms. A pre-bid conference was held on September 8, 2009 and the following three bids were received: Enterprise Leasing Company of Chicago-Bridgeview, IL, Allard Rental Corporation-Highland, IN and Paragon Auto Leasing Co.-Chicago, IL:

Description	Enterprise Leasing Company of Chicago	Allard Rental Corporation	Paragon Auto Leasing Company
Daily Rate (to include all fees)	\$99.99	\$149.99	\$139.70
Weekend Rate (to include all fees)	\$249.97	\$259.98	\$383.60
Fuel charges per gallon	50% over local pump price	\$3.95	\$5.50
Daily charge for Collision Damage Insurance	\$15.50	\$13.00	\$14.95
Daily charge for Personal Accident Insurance	\$7.00	\$10.00	N/A
Daily charge for Supplemental Liability Protection Insurance	\$14.99	\$14.00	\$9.95

that staff has reviewed the bids submitted and has determined that it is in the District's best interest to award based on the lowest responsive and responsible bidder's daily and weekend rates submitted by Enterprise Leasing Company of Chicago to provide rental of 15-passenger seat vans District Wide on an as needed basis; and

that the Office of M/WBE Contract Compliance has reviewed the above submittal and, Enterprise Leasing Company of Chicago utilizing Illinois Truck Center, a certified WBE and Ujamaa Construction a certified MBE and is in compliance with Board Approved Participation plan.

THE CHANCELLOR

RECOMMENDS

that the Board of Trustees authorizes the Chairman to enter into an agreement with Enterprise Leasing Company of Chicago-Bridgeview, IL for the rental of 15-passenger seat vans based on the daily rate of \$99.00 per van and weekend (Friday after 3:00 p.m. and return Monday before 10:00 a.m.) rate of \$249.97 per van and authorization of mandatory insurance coverage per van rental as listed above for a three (3) year period from December 1, 2009 – December 31, 2012 in an annual amount not to exceed \$100,000.000 with an option to extend for an additional two (2) year period, in accordance with Sealed Bid #MWJ0910 dated August 27, 2009.

FINANCIAL

\$100,000.00 annually – Various Funds – Various Colleges & Departments-562100

Respectfully submitted,

Deidra J. Lewis
Interim Chancellor