

**29814**

**ADOPTED – BOARD OF TRUSTEES COMMUNITY  
COLLEGE DISTRICT NO. 508  
NOVEMBER 2, 2009**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508  
County of Cook and State of Illinois**

**PROFESSIONAL SERVICES AGREEMENT  
ETHICS TRAINING PROGRAM  
ETHICS OFFICE  
DISTRICT OFFICE**

**THE CHANCELLOR**

**REPORTS**

that in Board Report #29670 adopted August 6, 2009 the Board of Trustees authorized the Chairman to amend the agreement with Arco Development Services, LLC., Gary IN to extend the term of the contract to December 31, 2009 for the development of Human Resources' centralized Core Learning Program automated staff development tool in an amount not to exceed \$60,000; and

that on October 2, 2008, in Board Report #28749 the Board authorized the amendment of the agreement with Arco Development Services, LLC., Gary IN to include services from October 15, 2008 to March 15, 2009 to create a training module for City Colleges of Chicago based on the District Ethics Policy not to exceed \$9,500.00; and

that there is a need to enter into a professional service agreement to modify and upgrade the Ethics Training module; and

that Arco Development Services, LLC., has proposed to provide this upgrade to the current training module for an amount not to exceed \$2,375.00 for the period of December 15, 2009 through April 15, 2010; and

that based upon their success creating the initial training module for CCC it is recommended that Arco Development Services, LLC., proposal be accepted to modify and upgrade the CCC Ethics Training module; and

that the Office of M/WBE Contract Compliance has reviewed the above referenced proposal from Arco Development Services, LLC., and, as there are no opportunities to subcontract with a certified MBE or WBE firms on this project, is recommending that the previously approved waiver from compliance with the Board Approved Participation Plan be continued.

**THE CHANCELLOR**

**RECOMMENDS** that the Board of Trustees authorizes the Chairman to execute an agreement with Arco Development Services, LLC, Gary IN to modify and upgrade the Ethics Training module for an amount not to exceed \$2,375.00 for the period of December 15, 2009 through April 15, 2010.

**FINANCIAL** \$2,375.00 – Educational Fund – 00003-0015501-00084-0000000-00000-532100

Respectfully submitted.

Deidra J. Lewis  
Interim Chancellor

November 2, 2009- Ethics Office – District Office