

**Board of Trustees of Community College District No. 508
County of Cook and State of Illinois**

**Sub-Contract Training Agreement
Workforce Institute
Waldo Enterprise, LLC.
(Ratification)**

THE CHANCELLOR

REPORTS

that Workforce Institute secured an agreement with **Nation Pizza Products** to provide **OSHA Forklift Training Certification – English (A maximum of 8 Hours of Instruction per class – 3 classes out of 4 classes)**, among others, for up to 60 employees in the amount of \$9,525.00 for the period of 03-16-09 to 03-16-10 (Contract is presently through legal process for execution), with **Chiappetti Lamb and Veal Corporation** to provide **Safety Training Program (23 Hours of Instruction)** for up to 50 students in the amount of \$52,978.00 for the period of 03-16-09 to 04-07-11 (Contract is presently through legal process for execution), and with **E.J. Basler, Co.** to provide **OSHA Forklift Training Certification Program (Approximately 5 Hours of Instruction and Hands-on Evaluation)** and **Crane Training Program (Approximately 4 Hours of Instruction and Hands-On Evaluation)**, for up to a maximum of 30 students in the amount of \$3,885 for the period 10-14-08 to 10-14-09 (Contract has not been given a Board Report number yet); and

that the application for the Mayor's Office of Workforce Development (MOWD) Grant and the Illinois Department of Commerce (DCEO-ETIP) Grant includes training components which identified Waldo Enterprises, LLC as the training sub-contractor as recommended by the CCC Workforce Institute to perform training for the employees of Nation Pizza Products, Chiappetti Lamb and Veal Corporation, and E.J. Basler, Co., ;and

that upon approval of the grant MOWD and the Illinois Department of Commerce (DCEO-ETIP) Grant confirmed Waldo Enterprises, LLC. as the trainer; and

that the funds approved through the MOWD and the Illinois Department of Commerce (DCEO-ETIP) Grant will be paid directly to Nation Pizza Products, Chiappetti Lamb and Veal Corporation, and E.J. Basler, Co., and the Workforce Institute will invoice Nation Pizza Products, Chiappetti Lamb and Veal Corporation, and E.J. Basler, Co., for the training services provided as specified above; and

that there is a need to enter into a sub-contractor agreement with Waldo Enterprises, LLC to perform training for the employees of Nation Pizza Products for an amount not to exceed \$1,590.00, for Chiappetti Lamb and Veal Corporation for an amount not to exceed \$1,200.00, and for E.J. Basler, Co. for an amount not to exceed \$675.00; and

that Waldo Enterprises, LLC has passed the Workforce Institute program profile check, interview and quality control process for highly skilled vendors to provide training for operations employees in manufacturing related metal working and safety skill training; and

that in Fiscal year 2009 previous agreements executed with Waldo Enterprises, LLC have exceeded \$10,000 and approval is requested for an additional amount of \$3,465.00; and

that this request for a high degree of professional training agreement is exempt from District competitive bidding requirements; and

that the Office of M/WBE Contract Compliance has reviewed the above ratification and, since there is no opportunity for certified MBE or WBE subcontractor participation based on the pre-identified firms detailed in the grant, is recommending a request for waiver of compliance with the Board Approved Participation Plan be granted.

THE CHANCELLOR

RECOMMENDS

that the Board of Trustees authorize the College President to ratify the execution of a sub contractual agreement with Waldo Enterprises, LLC from 04-03-09 to 8-31-09 to provide training to Nation Pizza Products for an additional amount not to exceed \$1,590.00 in accordance with the training agreement terms for the period of 03-16-09 to 03-16-10, Chiappetti Lamb and Veal Corporation for an additional amount not to exceed \$1,200.00 in accordance with the training agreement terms for the period of 03-16-09 to 04-04-11, and E.J. Basler, Co for an additional amount not to exceed \$675.00 in accordance with the training agreement terms for the period of 10-14-08 to 10-14-09 for a total additional amount not to exceed \$3,465.00.

FINANCIAL

\$3,465.00 - HW Workforce Institute Enterprise Account -532100-07020-2000700-40000-0000

Respectfully submitted:

Wayne D. Watson
Chancellor

May 7, 2009- Workforce Institute- Harold Washington College