

**Board of Trustees of Community College District No. 508  
County of Cook and State of Illinois**

**Subcontract Training Agreement  
Workforce Institute  
USAMEX, LLC.  
(Ratification)**

**THE CHANCELLOR**

**REPORTS**

that the Workforce Institute secured an agreement with **Freedman Seating Company** to provide a **Safety Program**, among others, for up to 223 employees in the amount of \$100,479.00 for the period of 09-02-08 to 07-30-09 (CCC Legal fully executed contract on 10-02-08, Board Report # 29025) and with **Vienna Beef, Ltd.** to provide an **Ergonomics Training Program and OSHA Forklift Training Certification (143 Hours of Instruction)**, among others, to 190 employees in the amount of \$65,573.00 for the period of 07-01-08 to 06-30-09 (CCC Legal fully executed contract on 10-02-08, Board Report # 29025). These training agreements are funded through the Mayor's Office of Workforce Development (MOWD) Tax Increment Funding program; and

that the application for the Mayor's Office of Workforce Development (MOWD) Grant includes training components which identified USAMEX, LLC as the training sub-contractor as recommended by the Workforce Institute to perform the training for the employees for Project Management (Needs Analysis, Logistics, Evaluation, Customization, Audit and Follow up services) for Freedman Seating Company and Vienna Beef, Ltd.; and

that upon approval of the grant MOWD confirmed USAMEX, LLC. as the trainer; and

that the funds approved through the MOWD Grant will be paid directly to Freedman Seating Company and Vienna Beef, Ltd. and the Workforce Institute will invoice Freedman Seating Company and Vienna Beef, Ltd. for the training services provided as specified above; and

that there is a need to enter into a sub-contractor agreement with USAMEX, LLC, to provide Project Management (Needs Analysis, Logistics, Evaluation, Customization, Audit and Follow up services) for classes for Freedman Seating Company for an amount not to exceed \$4,000.00 and for Vienna Beef, Ltd. for an amount not to exceed \$6,000.00; and

that USAMEX, LLC. has passed the Workforce Institute program profile check, interview and quality control process for highly skilled vendors to provide Project Management for operations' employees in manufacturing related softskills; and

that in Fiscal year 2009 the present and future agreements executed with USAMEX, LLC. will exceed \$10,000.00 and approval is requested for \$10,000.00; and

that this request for a high degree of professional services training agreement is exempt from District competitive bidding requirements; and

that the Office of M/WBE Contract Compliance has reviewed the above ratification and, since there is no opportunity for certified MBE or WBE subcontractor participation based on the pre-identified firms detailed in the grant, it is recommending a request for waiver of compliance with the Board Approved Participation Plan be granted.

#### **THE CHANCELLOR**

#### **RECOMMENDS**

that the Board of Trustees authorizes the College President to ratify execution of a sub-contractual agreement with USAMEX, LLC. from 04-03-09 to 08-31-09 to provide Project Management classes for Freedman Seating Company for an amount not to exceed \$4,000.00 in accordance with the training agreement terms for the period of 09-02-08 to 07-30-09 and Vienna Beef, Ltd. for an amount not to exceed \$6,000.00 in accordance with the training agreement terms for the period of 07-01-08 to 06-30-09 for a total additional amount not to exceed \$10,000.00.

#### **FINANCIAL:**

\$10,000.00 – HW Workforce Institute Enterprise Account -532100-07020-2000700-40000-0000

Respectfully submitted:

Wayne D. Watson  
Chancellor

May 7, 2009- Workforce Institute- Harold Washington College