

**Board of Trustees of Community College District No. 508
County of Cook and State of Illinois**

**Subcontract Training Agreement
Workforce Institute
Safety Check, Inc.
(Ratification)**

THE CHANCELLOR

REPORTS

that the Workforce Institute secured an agreement with **Freedman Seating Company** to provide a **Safety Program**, among others, for up to 223 employees in the amount of \$100,479.00 for the period of 09-02-08 to 07-30-09 (CCC Legal fully executed contract on 10-02-08, Board Report # 29025); and

that the application for the Mayor's Office of Workforce Development (MOWD) Grant includes training components which identified Safety Check, Inc. as the training sub-contractor as recommended by the Workforce Institute to perform the training for the employees for Freedman Seating Company; and

that upon approval of the grant MOWD Grant confirmed Safety Check, Inc.. as the trainer; and

that the funds approved through the MOWD Grant will be paid directly to Freedman Seating Company and the Workforce Institute will invoice Freedman Seating Company for the training services provided as specified above; and

that there is a need to enter into a sub-contractor agreement with Safety Check, Inc. to provide training to the employees of Freedman Seating Company for an amount not to exceed \$1,000.00; and

that Safety Check, Inc. has passed the Workforce Institute program profile check, interview and quality control process for highly skilled vendors to *provide training for operations employees in safety for manufacturing* related; and

that in Fiscal year 2009 the present and future agreements executed with Safety Check, Inc. will exceed \$10,000.00 and approval is requested for an additional amount of \$1,000.00; and

that this request for a high degree of professional training agreement is exempt from District competitive bidding requirements; and

that the Office of M/WBE Contract Compliance has reviewed the above ratification and, since there is no opportunity for certified MBE or WBE subcontractor participation based on the pre-identified firms detailed in the grant, is recommending a request for waiver of compliance with the Board Approved Participation Plan be granted

THE CHANCELLOR

RECOMMENDS that the Board of Trustees authorizes the College President to ratify the execution of a sub contractual agreement with Safety Check, Inc. from 04-03-09 to 07-30-09 to provide training to the employees of Freedman Seating Company for an additional amount not to exceed \$1,000.00 in accordance with the training agreement terms for the period of 09-02-08 to 07-30-09.

FINANCIAL: \$1,000.00 – HW Workforce Institute Enterprise Account -532100-07020-2000700-40000-0000

Respectfully submitted:

Wayne D. Watson
Chancellor

May 7, 2009- Workforce Institute- Harold Washington College