

**Board of Trustees of Community College District No. 508
County of Cook and State of Illinois**

**Subcontract Training Agreement
Workforce Institute
Institute of Health and Human Performance
(Ratification)**

THE CHANCELLOR

- REPORTS** that the CCC Workforce Institute secured an agreement with **Chiappetti Lamb and Veal Corporation** to provide **Injury Prevention Training Program (67 Hours of Instruction)**, up to 65 employees in the amount of \$52,978.00 for the period of 04-07-09 to 04-07-11 (Contract is presently through legal process for execution); and
- that the application for the Mayor's Office of Workforce Development (MOWD) Grant includes training components which identified Institute of Health and Human Performance as the training sub-contractor as recommended by the CCC Workforce Institute to perform the training for the employees for safety related skills for Chiappetti Lamb and Veal Corporation; and
- that upon approval of the grant MOWD confirmed Institute of Health and Human Performance as the trainer; and
- that the funds approved thorough the MOWD Grant will be paid directly to Chiappetti Lamb and Veal Corporation and the Workforce Institute will invoice Chiappetti Lamb and Veal Corporation for the training services provided as specified above; and
- that there is a need to enter into a sub-contractor agreement with Institute of Health and Human Performance, to provide training for operations employees in safety related skills to the employees of Chiappetti Lamb and Veal Corporation for an amount not to exceed \$21,880.00; and
- that the Institute of Health and Human Performance has passed the CCC Workforce Institute program profile check, interview and quality control process for highly skilled vendors to provide training for operations employees in safety related skills; and
- that in Fiscal year 2009 previous agreements executed with the Institute of Health and Human Performance have exceeded \$10,000.00 and approval is requested for an additional amount of \$21,880.00; and
- that this request for services requires a high degree of professional skill and is exempt from District competitive bidding requirements; and

that the Office of M/WBE Contract Compliance has reviewed the above ratification and, since there is no opportunity for certified MBE or WBE subcontractor participation based on the pre-identified firms details in the grant, is recommending a request for waiver of compliance with the Board approved Participation Plan be granted.

THE CHANCELLOR

RECOMMENDS that the Board of Trustees authorize the Chairman to ratify the execution of a sub contractual agreement with the Institute of Health and Human Performance from 04-07-09 to 8-31-09 to provide training to the employees of Chiappetti Lamb and Veal Corporation for an additional amount not to exceed \$21,880.00 in accordance with the training agreement terms for the period of 04-07-09 to 04-07-11.

FINANCIAL \$21,880.00 -- HW Workforce Institute Enterprise Account -532100-07020-2000700-40000-0000

Respectfully submitted:

Wayne D. Watson
Chancellor

May 7, 2009- Workforce Institute- Harold Washington College