

**Board of Trustees of Community College District No. 508
County of Cook and State of Illinois**

**Subcontract Training Agreement
Workforce Institute
Dolores Smith
(Ratification)**

THE CHANCELLOR

REPORTS

that the Workforce Institute secured an agreement with **Inner Voice** to provide **Senior Management Training Program (64 Hours of Instruction)**, among others, to 8 employees in the amount of \$61,861.00 for the period of 03-26-09 to 03-26-11 and **Colovos Company** to provide **Basics of Supervision Training Program (16 Hours of instruction)**, among others, up to 10 students per class in the amount of \$69,685.00 for the period of 06-28-07 to 06-28-09 (CCC Legal fully executed contract on 08-09-07, Board Report # 28251); and

that the application for the MOWD Grant includes training components which identified Dolores Smith as the training sub-contractor as recommended by the Workforce Institute to perform the training to the employees of Inner Voice; and

that upon approval of the grant MOWD confirmed Dolores Smith. as the trainer; and

that the funds approved thorough the MOWD Grant will be paid directly to Inner Voice and the Workforce Institute will invoice Inner Voice for the training services provided as specified above; and

that there is a need to enter into a sub-contractor agreement with Dolores Smith, to provide training to the employees of Inner Voice for an amount not to exceed \$7,400.00 and of Colovos Company for an amount not to exceed \$1,600.00; and

that Dolores Smith has passed the Workforce Institute program profile check, interview and quality control process for highly skilled vendors to provide training for operations employees; and

that in Fiscal year 2009 previous agreements executed with Dolores Smith have exceeded \$10,000 and approval is requested for an additional \$9,000.00; and

that this request for a high degree of professional training agreement is exempt from District competitive bidding requirements; and

that the Office of M/WBE Contract Compliance has reviewed the above ratification and, since there is no opportunity for certified MBE or WBE

subcontractor participation based on the pre-identified firms detailed in the grant, is recommending approval of the request for a waiver for compliance with the Board approved Participation plan.

THE CHANCELLOR

RECOMMENDS

that the Board of Trustees authorizes the College President to ratify the execution of a sub contractual agreement with Dolores Smith from 04-03-09 to 8-31-09 to provide training to the employees of Inner Voice for an amount not to exceed \$7,400.00 00 in accordance with the training agreement terms for the period of 03-26-09 to 03-26-11 and of Colovos Company for an amount not to exceed \$1,600.00 in accordance with the training agreement terms for the period of 06-28-07 to 06-28-09 for a total additional amount not to exceed \$9,000.

FINANCIAL:

\$9,000.00 -- HW Workforce Institute Enterprise Account -532100-07020-2000700-40000-0000

Respectfully submitted:

Wayne D. Watson
Chancellor

May 7, 2009- Workforce Institute- Harold Washington College