### 29501

### APPROVED – BOARD OF TRUSTEES COMMUNITY COLLEGE DISTRICT NO. 508 JUNE 11, 2009

### **BOARD COMMITTEE ON FINANCE AND ADMINISTRATIVE SERVICES**

May 7, 2009

| TRUSTEES James Tyree, Chairman | OFFICERS OF THE DISTRICT                  | Elsa Tullos<br>Jay Septoski       |
|--------------------------------|---|-----------------------------------|
| Nancy Clawson<br>James Dyson   | Angela Henderson                          | Ralph Passarelli                  |
| Ralph Moore                    | Xiomara Cortés Metcalfe<br>Kenneth Gotsch | Phoebe Wood                       |
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| Anthony Chungath               | John Dozier                               | Valerie Highsmith                 |
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| James Reilly                   | John Wozniak                              | Michael Thibideaux                |
| ACCICTANT DOADD                | Charles Guengerich                        | Maggie Garcia                     |
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| Dolores Javier                 | Diane Minor                               | Jennifer Seldon                   |
|                                | Ronnie Watson                             | Eugene Nichols, Jr.               |
|                                | Bernetta Bush                             | Shawn Koestering                  |
|                                | Juliette Ferguson                         | Jane Barnes                       |
|                                | Melissa Reardon Henry                     | Michael Long                      |
|                                | Patrick Cage                              | Eugenia Krzyzanski                |

### **OFFICE OF FINANCE REPORT:**

### Quarterly Treasury Reports

The District's Treasurer included in the board agenda materials the following three (3) quarterly reports as of March 31, 2009:

First, the listing of the District's various **bank accounts** with balances totaling \$9.4 million. This includes the District's main depository, general disbursement, capital projects, payroll, various benefit and tax payments, investments, foundation, student refund, and financial aid accounts. This report also lists the colleges' various depository, checking, savings, and agency, military, and imprest accounts. The District past practice has been to allow colleges to open up accounts with the neighborhood banks serving their communities. The District currently uses the banking services of twelve (12) different banks.

The second quarterly treasury report is the **Summary of Investments** report by term and type of investment. The total amount invested at the end of March 2009 was \$248.2 million.

The third report is the **Detail List of Investments** by issuer name and type of investment. The total amount invested also totals \$248.2 million. This report includes the individual investments date purchased, maturity, cost and market value, ratings, and yield. **Monthly Cash Flow Projection Update** 

The District's Treasurer also prepared a monthly update to the District's annual cash flow projections reporting the revenues to be received, expenses to be paid, and investment activities. (It is based on historical experience, the Budget for FY 2009, actual balances as March 31, 2009 and known results during the month of April 2009.) Updates since the last Board meeting include:

<u>Cash-In:</u> The overall cash-in projection declined by about \$3.8 million caused primarily by the decrease in the property tax estimate offset by an increase in PPRT receipts.

- Property Taxes (\$103.9 million) decreased \$4.7 million from last month's projection due to lower April receipts.
- Tuition and Fees (\$52.4 million) was basically the same as last month.
- Personal Property Replacement Tax (PPRT) (\$12.9 million) increased \$1 million due higher amount of funds received in the month of April than previously projected.
- State grants (\$71.9 million) decreased \$622,000 due to lower amount received than previously projected.
- Interest income (\$5.0 million) decrease of \$420,514 from last month's projection is due to a correction for accrued interest
  previously reported.
- Federal draws (\$65.3 million) increase of \$767,000 million due to higher estimated amount of awards for the month of April.
- Grants/miscellaneous funds (\$20.0 million) slight increase from last month's projections due to higher estimated receipt in April than projected for that month.

<u>Cash Out.</u> The District's outgoing cash forecasts for operating expenses is down \$7 million due to spending reductions coupled with an increase in student refund payments.

- Faculty and Staff Payroll (\$131.6 million) increase of \$428,000 from last month's projections due to higher estimated actual
  payments in April than projected for that month.
- Tuition Refunds (\$40.1 million) increase of \$4.6 million from last month's projections due to higher estimated refunds paid
  in the month of April.
- Accounts Payable/Misc (\$191.8 million) decrease of \$12 million from last month's projections due to lower estimated payments than projected.

CASH BALANCE. The current investment policy requires a minimum cash balance of no less than three months of expenditures or approximately \$85 million. The total cash balance of \$146 million as of the end of March.

PFM Asset Management Portfolio – March 2009. Included in your packet is the quarterly investment report from PFM, overall all of the investments are performing better than the benchmark for the quarter ending March 31, 2009. We continue to work closely with PFM to ensure that we are taking advantage of the best investing opportunities available that are within the District's investment policy. As mentioned last month, looking at the different money funds for consideration in the future as an alternative to the Illinois Funds. Based on comparative data, the PFM money market funds with underlying securities that are within our investment guidelines has the most competitive rate with an average 40 bps (basis points) or .40% better than the Illinois Funds. We are recommending the utilization these money market funds in the immediate future.

City Colleges of Chicago Portfolio under the PFM management at market value is \$215 million:

| • | Short-term managed account portfolio                                | \$75 million  |
|---|---|---------------|
|   | Illinois Institutional Investors Trust-FDIC Certificate of Deposits |               |
|   | Illinois Institutional Investors Trust Term account                 |               |
|   | Working Cash Portfolio  |               |
|   | Truman Parking Project  |               |
| • | OPEB portfolio  | \$9.8 million |

The Illinois Funds, as of March 2009, also has a portion of the operating funds amounting to \$27.5 million. It is internally managed by District's treasury staff and is invested in two Illinois Fund accounts. The Money Market Fund (MMF) balance as of the March is \$17.2 million and the Prime Fund balance as of the end March is \$10.3 million.

Other Comments: It has been almost 18 months since we hired PFM as the District investment manager. Their focused has continued to be the safety, liquidity and then income in managing the District's portfolios. During this period they have worked closely with the CFO, the Treasurer and the staff in achieving the following: Revision of the Investment Policy to extend maximum maturity from 2 to 3 years; Revision of the investment Policy to include the maintenance of minimum cash operating balance to three months of expenses; Investment in short list of high quality Commercial Paper; Refined the cash flow analysis; Segmented the investments into different portfolios based on purpose; Extended portfolio duration for better yield; Responded to the near zero interest rate environment by using FDIC insured Certificate of Deposits, Commercial Paper and Temporary Loan Guaranteed Program paper.

We are also considering as the following next steps: Set up a formal investment committee; Improve CCC Foundation investments; Transfer \$3 to \$5 million to the OPEB portfolio; Re-align the Truman Parking portfolio.

As of this writing, we have received \$15 million from the PBCC for the close out of the 1988 A lease and have set up a new Capital Improvement Projects portfolio for the amount received. We anticipate receiving additional funds of approximately \$3 million from the PBC for other smaller accounts related to the expired leases.

Treasury plans to expedite the check depository process by moving to the bank's quick check deposit service, allowing each college to scan checks and send a file of the images to the bank. This process will lower processing costs and increase the availability of funds by 1-3 days. Treasury staff is studying the roll out and any necessary modifications to the first year Student Debit Card Program.

Treasury Disbursements statistics include 2,106 accounts payable checks were printed for a total of \$5,457,798. For payroll transactions, direct deposit participation continues to increase.

| Payroll*               | April 2009 | March 2009 |  |
|------------------------|------------|------------|--|
| Payroll Checks Printed | 2,776      | 2,899      |  |
| Payroll Direct Deposit | 8,516      | 8,538      |  |

Budget activities include: reviewed college and district office budget requests for accuracy of coding and reasonableness; worked with executive directors to adjust revenue estimates where necessary; conducted budget hearings with all colleges and most district office departments to discuss college FY2010 goals and projected revenues and expenditures; monitored state budget proposal activities; discussed select course fee increases with the Vice Presidents and Executive Directors; and attended the APSA planning meeting.

System Financials Department: Performed year end activities for the Procurement including: cancellation of open requisitions which were not converted as purchase orders; cancellation of open purchase orders which were not approved/ dispatched; cancellation of open purchase orders which are not received; finalization of vouchers/ PO's to liquidate remaining PO/Requisition encumbrances; Development of an open encumbrance summary report; preparation of the Adult Education allocation for the Fall1093 term; payroll posting; completion of the payroll Center for Distance Learning re-class. In addition the staff completed vendor cleanup including archiving inactivate accounts; implemented ACH Payment process for more vendors; prepared PO receipt accrual; performed budget panel maintenance for the FY 2010 Budget planning exercise; and analyzed the requirements for the Travel and Expense module which is in progress.

**Controller Office:** Completed the bid process for External Audit Services for fiscal years 2009, 2010, and 2011. Working with the Financial Systems area to implement combo edits for Enterprise Fund and Instructional Expenditures. Finalizing the FY 2010 Tactical Plan; Working with the French Pastry School, KK Business Office, and the Executive Director of the Washburn Culinary School to streamline the business process of payments related to the contractual agreement. Working with the Student Financials Area and colleges to review 3<sup>rd</sup> Party Payment billing and cash receipt process for opportunities to streamline the process and decrease bad debt expense; Working with the Pre-Award Grants Dept. and HR on developing a Time & Effort Form and Policy. Working with the Financial Systems area to finalize the CDL expense reclassifications;

Financial Reporting: Interim Operating Financial Statements for both December 2008 and February 2009 completed. Federal Indirect cost rate calculation completed. FY 2008 Higher Learning Commission (HLC) ratios submission has been passed to the presidents of each campus for entry into their modules. Completed the 2009 Financial Section of the IPEDS Survey; The A-133 Audit Report was submitted to both the Federal Audit Clearinghouse and the US DOE Federal Student Aid Office by the March 31, 2009 deadline. Published the FY 2008 Comprehensive Annual Financial Report (CAFR) and currently preparing mailing packages to distribute to required parties. Continuously performing account analyses as we prepare for our role in both the month-end and year-end close processes.

The HLC reports (due 4/1) have been completed by the campuses. The HLC will fix any problems with the modules. The IPEDS (due 4/15) have been locked and await collection. The Financial Reporting section has satisfied the District's compliance requirements related to the distribution of both the FY 2008 CAFR and the A-133 Single Audit Report to its regulatory bodies. The final fiscal year 2008 Unit Cost report has been submitted to the Illinois Community College Board (ICCB). The Higher Learning Commission (HLC) modules and the Integrated Post-secondary Education Data System (IPEDS) modules have been uploaded from all of the campuses. A preliminary draft of the March interim financial statements has been sent to the Executive Directors at each of the campuses for review. The final edition should be ready for presentation at the May board meeting.

Procurement and Business Services: Successfully received Board approval for 19 board items at the April Board meeting. We also are requesting approval for 32 board items for the May meeting. We have successfully processed 132 purchase orders over \$5,000 with total expenditures in the amount of \$1,221,532 the colleges created 1,543 purchase orders under \$5,000 with total expenditures of \$1,204,784. Procurement entered 203 vendors and vendor updates into the vendor database. The following are the current Bid Items:

| Dept/Campus                 | Solicitation   | Status                                |
|-----------------------------|--|---------------------------------------|
| A. Current Advertised:      | v v  |                                       |
| (1) District-OIT            | Electronic Mail Archiving Solution<br>District Wide                  | Ad Date 4/23/2009, Due date 5/20/2009 |
| (2) Malcolm X College       | Radio Repeater Communication<br>System                               | Ad Date 4/24/2009, Due date 5/14/2009 |
| (3) District-Marketing      | Marketing Design and Printing Services                               | Ad Date 4/27/2009, Due date 5/20/2009 |
| (4) Workforce Institute-HW  | RFQ-Training and Consulting Services for Workforce Institute         | Ad Date 4/28/2009, Due date 5/21/2009 |
| B. Current Drafts:          |  |                                       |
| (1) Malcolm X College       | Woodlake Technologies Software-for student with reading disabilities | Ad Date 5/14/2009                     |
| (2) Kennedy King College    | Early Alert Retention System Database                                | Ad Date 5/10/2009                     |
| (3) Washburn Kennedy-King   | Linen/Uniform Rental for the Parrot<br>Cage Restaurant               | Ad Date 5/16/2009                     |
| (4) District Wide           | Van Rental Services  | Ad Date 5/14/2009                     |
| (5) Administrative Services | JOC Contracting Program  | Ad Date 5/7/2009                      |
| (6) District Wide           | Fitness Equipment-All Campuses                                       | Ad Date 5/13/2009                     |
| (7) Administrative Services | Purchase Photo ID System-District<br>Wide                            | Ad Date 5/7/2009                      |
| (8) WYCC TV 20-Kenedy-King  | Repairs and Warranty terms for<br>Manufacturer equipment             | Ad Date 5/15/2009                     |
| (9) Administrative Services | New Entrance and Parking Lot at Olive<br>Harvey College              | Ad Date 5/15/2009                     |
| (1) Administrative Services | A/E for Fire Alarm System Upgrades and New Fire Suppression System   | Ad Date 5/14/2009                     |

The Office of Business Services has processed 3,062 vouchers for vendor payment during April 2009.

Business and Procurement Service are working with campuses and District departments to make FY 2009 year-end close successful. We are assisting in providing open purchase order report, match and budget exceptions and training session as required, We will be visiting campuses as requested to assist campuses and department with year-end clean up processes.

#### RESOLUTION

#### APRIL BUDGET TRANSFER SUMMARY

- Approximately \$650,000 was transferred from the district office contingency to cover a significant increase in IBEW waivers at Daley College.
- Approximately \$125,000 was transferred to Wright College to cover their utility costs. The projection for their utility costs was provided by district office.
- Many adjustments within salary line items to address payroll suspense issues.
- Daley, Olive Harvey, Malcolm X, Kennedy King and Wright made adjustments to their retention fund budgets to align them with their retention plans.
- Transfers were made into fringe benefits to cover tuition reimbursement for faculty and staff that is now being paid through the payroll system and charged as a benefit to employees.
- Kennedy-King is still making transfers between departments to more appropriately align their budget to college needs.
- There were several transfers that occurred that were between an enterprise fund and the education fund. These were done in error, and have since been reversed. We are working on changing the security within PeopleSoft to ensure that they do not happen in the future.

**Education Fund Transfer Summary** 

| Account        | Transfers Out   | Transfers In   | Net Change    |  |
|----------------|-----------------|----------------|---------------|--|
| Salaries       | -\$1,300,448.42 | \$562,928.34   | -\$737,520.08 |  |
| Fringes        | \$0.00          | \$3,478.60     | \$3,478.60    |  |
| Services       | -\$352.944.51   | \$312,539.94   | -\$40,404.57  |  |
| Supplies       | -\$553,438.24   | \$545,038.69   | -\$8,399.55   |  |
| Travel         | -\$102,855.48   | \$166,501.94   | \$63,646.46   |  |
| Fixed Charges  | -\$19,313.27    | \$119,953.34   | \$100,640.07  |  |
| Utilities      | -\$8,221.84     | \$321.67       | -\$7,900.17   |  |
| Capital Outlay | -\$0.00         | \$0.00         | \$0.00        |  |
| Other          | -\$672,243.00   | \$1,327,418.67 | \$655,175.67  |  |

O&M Fund Transfer Summary

| Account        | Transfers Out | Transfers In | Net Change    |  |
|----------------|---------------|--------------|---------------|--|
| Salaries       | \$0.00        | \$0.00       | \$0.00        |  |
| Fringes        | \$0.00        | \$0.00       | \$0.00        |  |
| Services       | -\$31,169.99  | \$4,100.24   | -\$27,069.75  |  |
| Supplies       | -\$4,033.38   | \$35,194.20  | \$31,160.82   |  |
| Travel         | -\$800.00     | \$600.00     | -\$200.00     |  |
| Fixed Charges  | -\$4,400.00   | \$0.00       | -\$4,400.00   |  |
| Utilities      | \$0.00        | \$125,201.00 | \$125,201.00  |  |
| Capital Outlay | \$0.00        | \$6,104.09   | \$6,104.09    |  |
| Other          | -\$125,201.00 | \$0.00       | -\$125,201.00 |  |

### OFFICE OF OIT REPORT

- We are continuing to make progress regarding the Data Warehousing Phase 2 project and expect to have the project completed in June. The development of a scope of work for the Academic Advising PeopleSoft Student Admin. is continuing. We have encountered some drawbacks on the project that may cause a slight delay in the delivery of this phase of the project; however, no additional costs will be incurred. The project charter and scope document will be complete by the end of this month. We still anticipate that the Academic Advising module will be available to the colleges during the early part of the fall semester.
- We are also continuing to work with Administrative Services and Security to implement the Emergency Notification system. We
  anticipate having the system ready for the Summer term and are developing plans to capture the needed student, faculty, and
  staff data in our PeopleSoft systems.
- As reported last month, we have been working with the college's IT Deans to develop Strategic Academic Technology Plans
  that reflect how we can better meet the academic technology needs of our faculty and students in a more coordinated fashion.
   I will provide you a full report of our District Academic Technology plan during the June Board meeting.
- As a note to prepare you, next month OIT will be presenting many of our annual maintenance agreements for your approval.

### OFFICE OF ADMINISTRATIVE SERVICES REPORT

### 4A Architectural & Engineering Services for Abatement and Demolition of the Old Kennedy King College

Administrative Services solicited from the 44 pre-qualified architect and engineering firm's responses to the prepared demolition proposal, receiving eight Statements of Interests. The evaluation committee consisting of staff from Administrative Services, Engineering, Kennedy-King and Procurement Services sought additional information from the top rated proposers, Teng & Associates and Camp, Dresser, & McKee, recommending Teng & Associates as the finalist. During the process Teng & Associates, Inc demonstrated significant experience with demolition projects which included the Roosevelt Road Bridge from Michigan Ave. to Museum Campus, and the North Underground Garage; and that Teng & Associates, Inc will provide more of its services in-house which gives them better overall control of the project and demonstrated better overall project analysis & cost savings solutions. It is anticipated that the initial spec for abatement will be ready for solicitation six weeks after contract award and the demo spec in 17 weeks.

The negotiated fee for Teng is \$568,734 allowing Administrative Services a 10% contingency fee of \$56, 874, to prepare the technical drawings and specification documents to support the public bidding process for abatement, demolition, backfill and site preparation. Full M/WBE compliance has been proposed as well as commitment involving students from the District throughout this project.

### 4B Cafeteria and Vending Services for All Colleges and District Office

An amendment to the Cafeteria and Vending Services Board Report #28013 adopted May 3, 2007 for additional authority and payment ratification has been submitted. The original board report did not explicitly reference the award of catering services upon request by CCC, but it was included in the Request- For-Proposal, in Compass Group's Proposal and it was included in the fully executed written agreement entered into between Compass Group and CCC. The Office of Administrative Services requests Board Report #28013 be amended to explicitly reference the award for catering services and requests a payment ratification for district wide catering services rendered by Compass Group in the amount of \$225,000 and at present it is estimated that additional funds for district wide catering services will be needed in the annual amount of \$250,000.

And in Board Report #28013 an amount of \$210,000 was approved for the provision of raw and cooked food for the Child Development Program, however due to the elimination of summer camps and other state funded activities a loss of revenue (which was used to help offset the losses from the Child Development Program because the cafeterias are closed during the summer

## OFFICE OF ADMINISTRATIVE SERVICES REPORT cont'd

months and during winter break) has necessitated a request for an additional subsidy in the amount of \$42,000 to offset the losses due to the fluctuation in enrollment patterns at the campuses.

In the Fall 2007 semester, Outtakes wall malls and kiosks were installed at five campuses to provide a service to our students, faculty and staff to operate food services during the summer months, winter breaks, and during the hours that the cafeteria is closed. Outtakes wall malls and kiosks are a "grab and go" concept offering freshly made salads, sandwiches, and healthy options, with Compass Group providing the labor and product costs. At the installation of these units, opening costs associated with the purchase of small wares and equipment were needed to operate the Outtakes and losses were incurred from September 2007 through June 30, 2009 in the amount of \$290,000 and that the expectation was that any commissions payable to CCC would offset any losses. At present it is estimated that there will be an annual shortfall in the amount of \$160,000 with respect to Outtakes wall malls and kiosks, which has necessitated a request for an additional annual subsidy in said amount to offset the losses.

Compass Group will be issuing a monthly 4% vending commission check and the Office of Finance will be disbursing each college's share. Compass contract also generates \$150,000 annual commissions to the District payable on July 1st of each year.

### 6A Annual Electrical Repair Cost plus Contract, District Wide

Administrative Services is asking for the approval of additional funds for the District's cost plus electrical contractor, Bonaparte Electric to accommodate the emergency work order requests generated by the colleges and District Office that routinely occur. The work orders themselves are under the \$15,000 proscribed by the Board's Operating Policies and Procedures Manual and Illinois State Statutes. Authorization of the \$138,000 for the emergency work will allow Bonaparte to continue the routine maintenance required throughout the District in accordance with their contract until June 30<sup>th</sup>. A list of the Emergency Work Orders has been provided to the Office of the Board of Trustees.

## 6B Re bid of Fitness Equipment for Kennedy-King's Fitness Center

Kennedy-King's Physical Education Department was in need of new work-out equipment to sustain its athletic programs. Specs were publicly bid and the recommended lowest responsible bidder is Pro-Maxima MFG, Houston Texas for an amount not to exceed \$78,050 for equipment and service.

### 6C Scavenger Services, District Wide

This is an amendment to the Flood Brothers Scavenger Services Board Report #27783 adopted January 4, 2007 for additional services requiring a 10% increase in the contract total of \$9,860.00 for additional volume pickups as requested by various campuses. The original bid was based on estimated quantities and pick up volumes have increased due to increased enrollments and activities at the various campuses and the establishment of the Sikia restaurant at the New Kennedy-King College.

The City of Chicago has amended the Municipal Code by adding a new Article III "Commercial Refuse Container Permits" with an annual permit fee for each refuse container at each City Colleges of Chicago facility site valid from April 1 of the year of issuance until March 31 of the following year with the exception of recyclable containers as to which there shall be no permit fee. The annual fees for commercial refuse container permits at all of the City Colleges of Chicago sites would total approximately \$15,000.00. There is no provision in the bid specifications regarding any additional fees. The permit fees are the responsibility of the vendor and they should not pass along these fees to the client.

## 6D Dispute Settlement for Scavenger Services at Kennedy-King and Malcolm X Colleges

A request for additional funds for a dispute settlement for services rendered by Flood Brothers Disposal for outstanding invoices from Kennedy-King College in the amount of \$12,145.00 due to missing invoices that were never submitted for payment in FY 2008 and Malcolm X College in the amount of \$12,620.35 due to a dispute over the size of the dumpster and discrepancies in billing in FY 2007 and FY2008. The total for the dispute settlement is \$24,765.35.

### OFFICE OF ADMINISTRATIVE SERVICES REPORT cont'd

6E Various Lighting Fixtures for City Colleges of Chicago District -wide Option to Extend, Amend Board Report #27128

Administrative Services would like authority to extend the competitively bid contract for Evergreen Supply, Chicago, II from May 7<sup>th</sup> to May 6, 2011 for an amount not to exceed \$165,000. Evergreen supplies electrical fixtures, lamps and ballasts for the various facilities.

### **Project Updates**

### Old Kennedy-Kennedy Facility

The building is still being secured by the VPS metal panels and security canines. It is of note that the current level of liability insurance held by the District for the vacant facility will be decreased by the current carrier in November of this year. It is a tight timeframe but the District expects to be able to bring to the Board the competitively solicited demolition contractor and addressing the liability coverage limits at that time with our carrier.

### **New Kennedy-King Campus**

Since July, 2007, the District has been working with the Public Building Commission on over 1,000 punch list items for resolution. We are now down to just two, the Baseball Field Drainage and the counter tops in the Washburne kitchens. Both sides are working on a conclusion that will allow the District to have full use of the athletic field as well as the kitchens.

### Truman Student Services and Parking Facility

Four project phases are awarded; overall bids came in under the estimated bid prices. As a result Truman and Admin Services are reviewing with the team design elements removed during design that are deemed critical. Infrastructure plumbing, sewers, electric has started. Caissons were completed this month. Walsh Construction has been awarded the contract by the Capital Development Board as the general contractor as the low bidder for the building structure and interior build-outs. Walsh will be on site May 11th starting, construction soon after. Building permits for the package 3 and 4 are approved for Architectural, Plumbing, Environmental, Electrical, Refrigeration, as of May 1st. Final review and approval are hopeful for this month for Accessibility, Heating, Ventilation, and Structural.

### Olive Harvey Curtain wall project

Contractor has been working for the last three weeks on the exterior work of replacing windows and steel where needed as well as assessing the concrete and making repairs where needed. Plans for the corresponding interior work on classrooms are proceeding.

Still working with the State of Illinois on the roadway but we still expect approval shortly. The parking lots will be completed this summer and the roadway by next spring.

### City Colleges of Chicago Monthly Micro City Purchases April 2009

# THIS REPORT WAS PREPARED BY MICRO CITY REGARDING SHIPPED AND INVOICED PRODUCTS. THIS REPORT IS FOR INFORMATIONAL PURPOSES ONLY.

| EQUIPMENT                         |              |             |             | RELATED             | MAINTENANCE | TOTAL PER    |
|-----------------------------------|--------------|-------------|-------------|---------------------|-------------|--------------|
| LOCATION                          | COMPUTERS    | PRINTERS    | SOFTWARE    | EQUIPMENT           | TRAINING    | LOCATION     |
|                                   |              |             |             |                     |             |              |
| Richard J. Daley College          | \$0.00       | \$0.00      | \$1,257.00  | \$9,629.00          |             | \$10,886.0   |
| West Side Technical Institute     | \$0.00       | \$0.00      | \$0.00      | \$0.00              |             | \$0.0        |
| Harold Washington College         | \$3,082.00   | \$492.00    | \$1,029.00  | \$5,614.00          |             | \$10,217.0   |
| Kennedy-King College              | \$6,435.00   | \$2,540.00  | \$7,068.00  | \$5,345 00          |             | \$21,388.00  |
| Dawson Technical Institute        | \$0.00       | \$0,00      | \$0.00      | \$0.00              |             | \$0.00       |
| Malcolm X College                 | \$85,354.00  | \$7,155.00  | \$4,563.00  | \$53,981.00         |             | \$151,053.00 |
| West Side Learning Center         | \$0.00       | \$0.00      | \$0.00      | \$0.00              |             | \$0.00       |
| Olive-Harvey College              | \$20,812.00  | \$0.00      | \$1,312.00  | \$3,461.00          |             | \$25,585 00  |
| South Chicago Learning            | \$0.00       | \$0.00      | \$0.00      | \$0.00              |             | \$0.00       |
| Harry S. Truman College           | \$1,009.00   | \$1,443.00  | \$195.00    | <b>\$</b> 42,411.00 |             | \$45,058.00  |
| Harry S. Truman Technical         | \$0.00       | \$0.00      | \$0.00      | \$0.00              |             | \$0.00       |
| akeview Learning Center           | \$0.00       | \$0.00      | \$0.00      | \$0.00              |             | \$0.00       |
| Wilbur Wrighl College North       | \$6,532.00   | \$0.00      | \$618.00    | \$9,478.00          |             | \$16,628.00  |
| Nilbur Wright College South       | 30 00        | \$0.00      | \$0.00      | \$0.00              |             | \$0.00       |
| lumboldt Park Vocational          | \$0.00       | \$0.00      | \$0.00      | \$0.00              |             | \$0.00       |
| District Office(exclusive of OIT) | \$19,075.00  | \$3,441.00  | \$1,507.00  | \$5,534.00          |             | \$29,557,00  |
| Office of Information Technology  | \$1,199.00   | \$0.00      | \$9,646.00  | \$1,078.00          |             | \$11,923.00  |
| TOTAL                             | \$143,498.00 | \$15,071.00 | \$27,195.00 | \$136,531.00        | \$0.00      | \$322,295.00 |

## City Colleges of Chicago Fiscal 09 Year to Date (7/1/08 - 04/30/09)

THIS REPORT WAS PREPARED BY MICROCITY REGARDING SHIPPED AND INVOICED PRODUCTS. THIS REPORT IS FOR INFORMATIONAL PURPOSES ONLY.

|              |   |   | RELATED  | MAINTENANCE/   | TOTAL PER   |
|--------------|---|---|--|--|---|
| COMPUTERS    | PRINTERS  | SOFTWARE  | EQUIPMENT  | TRAINING   | LOCATION  |
| \$53,071.00  | \$3,633.00  | \$15,732.00   | \$59.421.00  | \$0.00   | \$131,857.00  |
|              |   |   |  | 90,00  | \$731,037.00  |
| \$0.00       | \$0.00  | \$0.00  | \$0.00   | \$0.00   | \$0.00  |
| \$57,260.00  | \$1,674.00  | \$11,919.00   | \$110,292.00   | \$0.00   | \$181,145.00  |
| \$56,031.00  | \$8,411.00  | \$38,736.00   | \$36,601.00  | \$0.00   | \$139,779.00  |
| \$0.00       | \$0.00  | \$0.00  | \$0.00   | \$0.00   | \$0.00  |
| \$198,487.00 | \$21,068.00   | \$24,054.00   | \$171,873.00   | \$0.00   | \$415,482.00  |
| \$0.00       | \$0.00  | \$0.00  | \$0.00   | \$0.00   | \$0.00  |
| \$51,688.00  | \$4,692.00  | \$15,830.00   | \$33,388.00  | \$0.00   | \$105,598.00  |
| \$0.00       | \$0.00  | \$0.00  | \$0.00   | \$0.00   | \$0.00  |
| \$60,274.00  | \$14,446.00   | \$33,324.00   | \$161,664.00   | \$0.00   | \$269,708.00  |
| \$0.00       | \$0.00  | \$0.00  | \$0.00   | \$0.00   | \$0.00  |
|              |   |   |  |  |   |
| \$0.00       | \$0.00  | \$0.00  | \$0.00   | \$0.00   | \$0.00  |
| \$27,534.00  | \$1,656.00  | \$4,048.00  | \$54,265.00  | \$0.00   | \$87,503.00   |
|              |   |   |  |  |   |
| \$0.00       | \$0.00  | \$0.00  | \$0.00   | \$0.00   | \$0.00  |
| \$0.00       | \$0.00  | \$0.00  | \$0.00   | ***************************************  | -   |
| 00.00        | \$0.00  | \$0.00  | <b>\$0.00</b>  | \$0.00   | \$0.00  |
| \$47,538.00  | \$8,869.00  | \$5,752.00  | \$17,672.00  | \$0.00   | \$79,831.00   |
| \$16,673.00  | \$1,439.00  | \$264,621.00  | \$225,712.00   | \$389,154.00   | \$897,599.00  |
| \$568,556.00 | \$65.888.00   | \$414,016,00  | \$870,888.00   |  |   |
|              | \$0.00<br>\$57,260.00<br>\$55,031.00<br>\$0.00<br>\$198,487.00<br>\$0.00<br>\$51,688.00<br>\$0.00<br>\$0.00<br>\$27,534.00<br>\$0.00<br>\$16,673.00 | \$53,071.00 \$3,633.00 \$0.00 \$0.00 \$57,260.00 \$1,674.00 \$56,031.00 \$8,411.00 \$0.00 \$0.00 \$198,487.00 \$21,068.00 \$0.00 \$0.00 \$5198,487.00 \$4,692.00 \$0.00 \$0.00 \$50,00 \$0.00 \$50,00 \$0.00 \$50,00 \$14,446.00 \$0.00 \$0.00 \$50,00 \$0.00 \$14,656.00 \$0.00 \$0.00 \$1,656.00 \$0.00 \$0.00 \$1,656.00 \$1,656.00 \$1,656.00 \$1,656.00 \$1,656.00 \$1,656.00 \$1,656.00 \$1,656.00 \$1,656.00 \$1,656.00 \$1,656.00 \$1,656.00 \$1,656.00 \$1,656.00 \$1,656.00 | \$53,071.00 \$3,633.00 \$15,732.00 \$0.00 \$0.00 \$0.00 \$57,260.00 \$1,674.00 \$11,919.00 \$56,031.00 \$8,411.00 \$38,736.00 \$0.00 \$0.00 \$0.00 \$198,487.00 \$21,068.00 \$24,054.00 \$0.00 \$0.00 \$0.00 \$0.00 \$5198,487.00 \$4,692.00 \$15,830.00 \$0.00 \$0.00 \$0.00 \$0.00 \$50,00 \$0.00 \$0.00 | COMPUTERS         PRINTERS         SOFTWARE         EQUIPMENT           \$53,071.00         \$3,633.00         \$15,732.00         \$59,421.00           \$0.00         \$0.00         \$0.00         \$0.00           \$57,260.00         \$1,674.00         \$11,919.00         \$110,292.00           \$56,031.00         \$8,411.00         \$38,736.00         \$36,601.00           \$0.00         \$0.00         \$0.00         \$0.00           \$198,487.00         \$21,068.00         \$24,054.00         \$171,873.00           \$51,688.00         \$4,692.00         \$15,830.00         \$33,388.00           \$0.00         \$0.00         \$0.00         \$0.00           \$60,274.00         \$14,446.00         \$33,324.00         \$161,664.00           \$0.00         \$0.00         \$0.00         \$0.00           \$0.00         \$0.00         \$0.00         \$0.00           \$27,534.00         \$1,656.00         \$4,048.00         \$54,266.00           \$0.00         \$0.00         \$0.00         \$0.00           \$47,538.00         \$8,869.00         \$5,752.00         \$17,672.00           \$16,673.00         \$1,439.00         \$264,621.00         \$225,712.00 | COMPUTERS         PRINTERS         SOFTWARE         EQUIPMENT         TRAINING           \$53,071.00         \$3,633.00         \$15,732.00         \$59,421.00         \$0.00           \$0.00         \$0.00         \$0.00         \$0.00         \$0.00           \$57,260.00         \$1,674.00         \$11,919.00         \$110,292.00         \$0.00           \$56,031.00         \$8,411.00         \$38,736.00         \$36,601.00         \$0.00           \$0.00         \$0.00         \$0.00         \$0.00         \$0.00           \$198,487.00         \$21,088.00         \$24,054.00         \$171,873.00         \$0.00           \$0.00         \$0.00         \$0.00         \$0.00         \$0.00           \$51,688.00         \$4,682.00         \$15,830.00         \$33,388.00         \$0.00           \$0.00         \$0.00         \$0.00         \$0.00         \$0.00           \$0.00         \$14,448.00         \$33,324.00         \$161,664.00         \$0.00           \$0.00         \$0.00         \$0.00         \$0.00         \$0.00           \$0.00         \$0.00         \$0.00         \$0.00         \$0.00           \$0.00         \$0.00         \$0.00         \$0.00         \$0.00           \$0.00 |

Report to the Finance and Administrative Services Board Committee on Actions of the PBCC.

May 15<sup>th</sup>, 2009

At the May 12<sup>th</sup>, 2009 Regular Meeting of the Board of Commissioners of the Public Building Commission of Chicago no actions relating to the City Colleges of Chicago were taken.