

**29615**

**ADOPTED – BOARD OF TRUSTEES COMMUNITY  
COLLEGE DISTRICT NO. 508  
JULY 14, 2009**

**Board of Trustees of Community College District No. 508  
County of Cook and State of Illinois**

**Subcontract Training Agreement  
Workforce Institute  
Safety First Training Systems, Inc.  
(Ratification)**

**THE CHANCELLOR**

**REPORTS**

that the Workforce Institute secured an agreement with **Nation Pizza Products** to provide **OSHA Forklift Training Certification – English (A maximum of 8 Hours of Instruction per class – 4 Classes)**, for up to 60 employees in the amount of \$13,750.00 for the period of 02-26-09 to 02-26-10 (CCC Legal fully executed contract on 03-02-09, Board Report # 29395). The dates of this agreement are presently being corrected by all parties involved. Services started on 02-28-09 due to the client request to start services immediately; and

that as part of this agreement the application for the Illinois Department of Commerce (DCEO-ETIP Grant) includes training components which identified Safety First Training Systems, Inc. as the training sub-contractor as recommended by the Workforce Institute to perform the training for the employees for Nation Pizza Products; and

that upon approval of the grant DCEO-ETIP confirmed Safety First Training Systems, Inc. as the trainer; and

that the funding approved through the DCEO-ETIP Grant will be paid directly to Nation Pizza Products and the Workforce Institute will invoice Nation Pizza Products for the training services provided as specified above; and

that there is a need to enter into a sub-contract agreement with Safety First Training Systems, Inc., to provide training to the employees of Nation Pizza Products for an amount not to exceed \$600.00; and

that Safety First Training Systems, Inc. has passed the Workforce Institute program profile check, interview and quality control process for highly skilled vendors to provide training for operations employees; and

that in Fiscal year 2009 previous agreements executed with Safety First Training Systems, Inc. have exceeded \$10,000.00 and approval is requested for an additional \$600; and

that this request for a high degree of professional training services agreement is exempt from District competitive bidding requirements; and

that the Office of M/WBE Contract Compliance has reviewed the above ratification and, since there is no opportunity for certified MBE or WBE subcontractor participation based on the pre-identified firms detailed in the grants, it is recommending approval of the request for a waiver from compliance with the Board approved Participation Plan.

**THE CHANCELLOR**

**RECOMMENDS** that the Board of Trustees authorizes the College President to ratify the execution of a sub contract agreement with Safety First Training Systems, Inc. from 02-26-09 to 06-30-09 to provide training for the employees of Nation Pizza Products for an amount not to exceed \$600.00

**FINANCIAL:** \$600 – HW Workforce institute Enterprise Account 532100-07020-2000700-40000-0000.

Respectfully submitted:

Wayne D. Watson  
Chancellor

July 14, 2009-Workforce Institute-Harold Washington College