

**29614**  
**ADOPTED – BOARD OF TRUSTEES COMMUNITY**  
**COLLEGE DISTRICT NO. 508**  
**JULY 14, 2009**

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508  
County of Cook and State of Illinois

Strategic Security Service Agreement  
District-Wide

REPORTS THE CHANCELLOR  
that City Colleges, as a part of the ongoing need to provide a healthy, safe and secure environment for our students, faculty and staff and to be in compliance with the Illinois Campus Security Enhancement Act of 2008, is requesting approval to enter into an agreement with Hillard Heintze, LLC to conduct an assessment of the District's security positioning, emergency preparedness, security operations, and develop a system wide plan; and

that the Illinois Campus Security Enhancement Act of 2008 requires higher education institutions to submit by August 31, 2009 a plan to the City of Chicago Office of Emergency Management and Communication (OEMC); and

the District Security staff at each campus has received Incident Command System (ICS) training based on the National Incident Management System (NIMS), the Cleary Act and as other mandates and initiatives are identified staff will be briefed and training will be implemented; and

that there is a need to coordinate all of the training and procedures into a standard that allows for each campus to target the common elements of providing the highest level of security, target any specific areas that would be geographically unique as well as evaluate current emergency preparedness in terms of mitigation and prevention, response and recovery; and

that Hillard Heintze, LLC. is recognized nationally as an organization of former senior law enforcement officers and retired members of the U.S. Secret Service and Department of Education with expertise in reviewing the status of existing security and emergency preparedness procedures, resulting in findings with practical, cost effective and actionable recommendations that will be the basis of District-wide staff training and preparedness; and

that proposals from three firms were reviewed; Bast Services, Inc (BAS): which proposed an itemized process of assessment, training and testing for an annual fee of \$1,069,000; National Center for Higher Education Risk Management (NCHERM); which proposed two and three day training sessions for \$25,000 and \$40,000 respectively and Hilliard Heintze, LLC: proposing to assess the Districts' current plan, identify critical focus point and develop a process and procedure that will serve as the Emergency Management Plan for an August 31, 2009 submission to OEMC for a fee of \$40,000; and

that staff recommends the Hillard Heintze, LLC proposal which will provide the District with a system wide plan for implementation to assure compliance with applicable regulations that will also recommend phases of staff training for on-going compliance; and

that due to the confidential nature of reviewing the internal security measures affecting students, faculty and staff as well as the high degree of professional skill this request for agreement is exempt from the District's competitive bidding requirements; and

that the Office of Contract Compliance has reviewed the above referenced proposal and, is recommending a waiver of direct M/WBE participation as there is no opportunity for subcontracting and is recommending indirect participation be considered with the utilization of certified M/WBE firms not directly connected to this project.

RECOMMENDS THE CHANCELLOR  
that the Board of Trustees authorizes the Chairman to enter into a professional services agreement with Hillard Heintze, LLC, Chicago, Illinois, for an amount not to exceed \$40,000 for a period of one year, effective upon award of the contract.

FINANCIAL \$40,000 Operating and Maintenance Fund - 580000 – 05501 – 0005031 – 70000 - 83931

Respectfully Submitted:

Wayne D. Watson  
Chancellor