

**29895**  
**ADOPTED - BOARD OF TRUSTEES COMMUNITY**  
**COLLEGE DISTRICT NO. 508**  
**DECEMBER 3, 2009**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508**  
**County of Cook and State of Illinois**

**PURCHASE OF LAVATORY PAPER SUPPLIES**  
**DISTRICT WIDE**

**REPORTS**

**THE CHANCELLOR**

that District Finance Office of Business and Procurement Services has determined that it is more feasible and cost effective to utilize the following State of Illinois Department of Central Management Services (CMS) contracted vendor: Malcolm Eaton Enterprises, of Freeport, IL; and

that this vendor is a not-for-profit sheltered workshop that provides education and employment to adults with developmental disabilities.

that this vendor was selected on a competitive basis through advertised Bid Solicitation No. 222465 and authorized by Contract No. 4015276 dated July 16, 2008 through July 15, 2010 and may be extended for a one (1) year period; and

that Procurement Services staff is requesting approval to purchase lavatory paper supplies from the CMS vendor District-Wide on an as needed basis beginning December 3, 2009 through July 15, 2010 for a total amount not to exceed \$100,000.00; and

that contracts for goods and services procured from another governmental agency are exempt from the District's competitive bidding requirements; and

that the Office of M/WBE Contract Compliance has reviewed the above referenced purchase of public safety supplies and since the State of Illinois competitively bid for these goods and waived the required direct M/WBE participation as the vendor is providing a direct employment opportunity to adults with developmental disabilities, is recommending that a waiver of direct participation on this project be granted in compliance with the Board Approved Participation plan.

**THE CHANCELLOR**

**RECOMMENDS** that the Board of Trustees approves the issuance of purchase orders to Malcolm Eaton Enterprises, for a total amount not to exceed \$100,000.00 for staff to purchase lavatory paper supplies District-Wide from December 3, 2009 through July 15, 2010.

**FINANCIAL** Not to exceed \$100,000.00 -Various Department Accounts

Respectfully submitted,

Deidra J. Lewis  
Interim Chancellor

**December 3, 2009-Administrative Services –District Wide**