

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO.508
County of Cook and State of Illinois

PURCHASE OF UNIFORMS
COSMETOLOGY PROGRAM - TRUMAN TECHNICAL INSTITUTE
CULINARY ARTS PROGRAM - WASHBURNE CULINARY INSTITUTE

THE CHANCELLOR

REPORTS

that there is a need to purchase cosmetology uniforms for the Cosmetology Program at Truman Technical Institute of Truman College and chef uniforms for the Culinary Arts Program at Washburne Culinary Institute of Kennedy-King College on an as needed basis for students enrolled in these programs and students are required to dress in accordance with the uniform policy; and

that cost of uniforms are part of the student fees which are collected and held until the uniforms are purchased; and

that specifications were prepared by District Procurement staff, publicly advertised on October 22, 2009 and emailed to twenty-three (23) uniform companies. A pre-bid meeting was held on October 29, 2009 and four (4) bids and one (1) no-bid were submitted for the cosmetology uniforms and four (4) bids and one (1) no bid were submitted for chef uniforms as listed below:

CATEGORY A – COSMETOLOGY UNIFORMS	
Vendors	Estimated Total Amount
The Wright Fit Inc. - Chicago, IL	\$36,774.00
Silk Screen Express - Tinley Park, IL.	\$39,611.70
Chicago United Industries, Ltd. - Chicago, IL	\$38,750.40
Just Uniforms - Hobart, IN	\$37,022.40
CATEGORY B – CHEF UNIFORMS	
Just Uniforms - Hobart, IN	\$50,853.00
Chicago United Industries, Ltd. - Chicago, IL	\$59,370.00
Silk Screen Express - Tinley Park, IL	\$58,824.00
Choi Brothers, Inc. - Chicago, IL	\$84,123.00

that Truman's Cosmetology staff has reviewed bids and samples submitted and has determined it is in the District's best interest to award the cosmetology uniforms based on the lowest responsive and responsible bid submitted by The Wright Fit Inc.; and

that Washburne's Culinary staff has reviewed bids and samples submitted and has determined it is in the District's best interest to award the chef uniforms based on lowest responsive and responsible bid submitted by Just Uniforms; and

that the Office of M/WBE Contract Compliance has reviewed the above detailed bids and, the Wright Fit Inc., a certified MBE subcontracting to a certified WBE firm, is in compliance with the Board Approved Participation plan; and Just Uniforms, a certified WBE firm subcontracting with a MBE is in compliance with the Board Approved Participation plan

THE CHANCELLOR

RECOMMENDS

that the Board of Trustees approves the issuance of purchase orders to The Wright Fit Inc. to purchase cosmetology uniforms on an as needed basis for an estimated annual amount not to exceed \$36,774 for the Cosmetology Program at Truman College for a period of three (3) years from December 3, 2009 through December 31, 2012 with an option to extend for two (2) additional years and approve the issuance of purchase orders to Just Uniforms to purchase chef uniforms on as needed basis for an estimated annual amount not to exceed \$50,853 for the Culinary Arts Program at Washburne Culinary Institute of Kennedy-King College for a period of three (3) years from December 3, 2009 through December 31, 2012 with an option to extend for two (2) additional years, in accordance with the specifications of Bid #MWJ0914 dated October 22, 2009. The estimated annual amounts are based on student enrollment and subject to increase or decrease.

FINANCIAL

\$36,774 – estimated annually based on student enrollment – The cost of uniforms are part of the student fees which are collected and held until the uniforms are purchased.

Education Fund – 00003-4030250-10001-00000-0000000-541200

\$50,853 – estimated annually based on student enrollment – Washburne/KK - The cost of uniforms are part of the student fees which are collected and held until the uniforms are purchased.

Education Fund – 00003-1230150-10001-0000000-541200

Respectfully Submitted:

Deidra J. Lewis
Interim Chancellor

December 3, 2009 – Truman/Kennedy-King Colleges