

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois

RENTAL OF GRADUATION SITE
HAROLD WASHINGTON COLLEGE

THE CHANCELLOR

REPORTS

that it is necessary to rent space for the Spring 2010 Commencement Exercises for Harold Washington College; and

that an intensive search was made to identify space available on a date that would accommodate Harold Washington College's needs. Venues contacted included, the Chicago Theatre, Soldier Field, and the Chicago Symphony Orchestra Hall; and

that the Chicago Theatre, Soldier Field, and the Chicago Symphony Orchestra Hall are available on May 8, 2010; and

that the rental fees for the Chicago Theatre and Soldier Field are higher than the rental fee for the Chicago Symphony Orchestra Hall; and site selection staff recommends the selection of the Chicago Symphony Orchestra Hall; and

that the Chicago Symphony Orchestra Hall's rental fee is \$14,318.79 which includes chair rental and equipment rental; and

that the Office of M/WBE Contract Compliance has reviewed the above agreement and, there are no certified M/WBE venues in the area to accommodate the commencement needs of Harold Washington College, is therefore recommending a waiver of compliance with the Board Approved Participation Plan.

THE CHANCELLOR

RECOMMENDS

that the Board of Trustees authorizes the Chairman to execute an agreement with the Chicago Symphony Orchestra Hall, 220 S. Michigan Avenue, for the rental of the Chicago Symphony Orchestra Hall on Saturday, May 8, 2010, from 11:00 a.m. to 1:00 p.m. at a cost not to exceed \$14,318.79 for the Harold Washington College graduation.

FINANCIAL

\$14,318.79 Education Fund 530000-00003-2060500-30000-00000

Respectfully submitted,

Deidra J. Lewis
Interim Chancellor