

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508  
County of Cook and State of Illinois**

**Pre-Qualification of Architectural & Engineering Services  
Fire Alarm System Upgrades and New Fire Suppression System for Wright College  
& Replacement of the Fire Alarm Panel for District Office**

**THE CHANCELLOR**

**REPORTS**

that the Facilities Planning Department of the City Colleges of Chicago requires the services of qualified Architectural & Engineering firms to upgrade the fire alarm system and install a new fire suppression system at Wright College; as well as replace the fire alarm panel at the District Office; and

that the Facility Planning Department, the Chief Building Engineers at Wright College, the District Office and the Office of Contract Compliance worked with the Department of Business and Procurement Services to issue a Request for Qualifications (“RFQ”) public notice for qualified Architects and Engineers to provide these services to Wright College and the District Office ; and

that thirty-four firms were notified and the following eight (8) firms submitted qualifications, experience, staff, licensing and references for the Architectural and Engineering Services:

<b>FIRM</b>	<b>LOCATION</b>
SCHIRMER ENGINEERING	GLENVIEW, IL
HOH ARCHITECTS, INC.	CHICAGO, IL
ROLF JENSEN & ASSOCIATES, INC.	CHICAGO, IL
ENVIRONMENTAL SYSTEMS DESIGN	CHICAGO, IL
GLOBETROTTERS ENGINEERING CORPORATION	CHICAGO, IL
DBHMS NESTBUILDERS	CHICAGO, IL
MELVIN COHEN AND ASSOCIATES, INC.	CHICAGO, IL
DUSABLE, INC.	CHICAGO, IL

and that the District Office Facilities Planning, Building Engineering from Wright and District Office, and Contract Compliance, reviewed the qualifications; and

that Schirmer Engineering-Glenview IL was deemed the most qualified firm, based on the highest ranking received from the evaluation team, followed by HOH Architects and Rolf Jensen & Associates; and

that Facilities Planning will initiate negotiations with Schirmer Engineering with a detailed project description and scope in order for them to determine specific pricing for their services for a fair and reasonable compensation, moving to the second, then third most qualified respondents if contract terms can not be agreed upon; and that once the contract has been awarded work can commence; and

that the Office of M/WBE Contract Compliance has reviewed the above Request for Qualifications and, Schirmer Engineering-Glenview IL, will be subcontracting to Globetrotter Engineering , a certified MBE firm and Spectrum Engineering, a certified WBE firm which is in compliance with the Board Approved Participation plan.

**THE CHANCELLOR**

**RECOMMENDS** that the Board of Trustees approves entering into a Professional Services Agreement with Schirmer Engineering for an initial period of three (3) years with the option to renew for a period of two (2) years and then an additional (1) year extension. Further, the Board approves an amount not to exceed \$200,000 for the initial period of three years for services to be provided.

**FINANCIAL** \$200,000 Capital Fund 580000, 92015, 7005031, 70000, 83700

Respectfully submitted,

Deidra J. Lewis  
Interim Chancellor

**December 3, 2009 - Administrative Services-District Office**