

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois

VERTICAL TRANSPORTATION CONSULTING SERVICES
Professional Services
DISTRICT OFFICE

REPORTS
THE CHANCELLOR

that due to age and inconsistent performance, the elevators in the District Office Building are in need of modernization for improved operations, better maintenance and City Code compliance; and

that Administrative Services developed a scope of services that was publicly advertised in RFP #DT0714 to evaluate the District Office elevators; make suggestions on repair/replacement strategies for the District's review and approval; prepare specifications for public bidding based on the repair/replace strategy chosen; assist with the RFP evaluation and selection process; as well as inspect the final work of the selected contractor; and

that the RFP was publicly advertised and mailed directly to nine qualified vendors; and

that two vendors, Hobbs and Law Elevator Consultants and Vertex Corporation, responded with sealed proposals; and

that Administrative Services and Purchasing reviewed the bids and found Hobbs and Law Elevator Consultants, Darien, IL., to be the only respondent in compliance with the RFP requirements; and

that the bid price of \$73,125.00 is within industry standards for the professional services work contemplated by the RFP; and

that the Office of Contract Compliance has reviewed the above referenced consulting services agreement and has determined that since Hobbs and Law Elevator Consultants has partnered with Ozzie Rodriguez and Associates as the certified MBE for 25% of the project and has requested a waiver from compliance with the WBE goal but has also committed to hiring a student from the Dawson Technical Institute's construction program, therefore, it is recommended that their request for a waiver from WBE compliance with the Board approved Participation Plan be granted.

RECOMMENDS **THE CHANCELLOR**
that the Board authorize the Chairman to enter into a professional services agreement with Hobbs and Law Elevator Consultants, Darien, IL, for assessing the district office elevators and preparing a specification for modernization for \$73,125.00

FINANCIAL \$73,125.00 – Capital Fund – 92015-0005031-00073-83847-0000000-582100

Respectfully submitted:

Wayne D. Watson
Chancellor