

**28481**  
**ADOPTED - BOARD OF TRUSTEES**  
**COMMUNITY COLLEGE DISTRICT NO. 508**  
**JANUARY 16, 2008**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508**  
**County of Cook and State of Illinois**

**THE HIGHER LEARNING COMMISSION**  
**OLIVE-HARVEY COLLEGE**

**REPORTS**

**THE CHANCELLOR**

that Olive-Harvey College has started initial preparation for their 2010 Higher Learning Commission (HLC) Self-Study visit. To help the institution in preparing for this visit, the college will be participating in the HLC's Vital Focus and Academy for Assessment of Student Learning. Vital Focus consists of an online survey of all employees and a series of on-campus conversations about institutional strengths and opportunities. Vital Focus can serve as a tool for engaging the entire campus community. The Vital Focus process lasts 6-8 months. The Academy for Assessment of Student Learning is intended to develop institutional culture and increase institutional commitment to assessing and improving student learning. Participation in this multi-year initiative will assist in approving institutional assessment practices and create evidence for accreditation; and

that it is necessary to pay a fee to the Higher Learning Commission to participate in the Vital Focus, Academy for Assessment of Student Learning, and the annual conference in an amount not to exceed \$30,000; and

that the Office of M/WBE Contract Compliance has reviewed the above referenced Higher Learning Commission agreement and since there are no certified MBE or WBE vendors with the capability to provide this assessment service, therefore a request for a waiver from compliance with the Board approved Participation Plan is recommended.

**RECOMMENDS**

**THE CHANCELLOR**

that the Board of Trustees authorize payment of accreditation and conference fees to the Higher Learning Commission for Olive-Harvey College to participate in Vital Focus, Academy for Assessment of Student Learning, and the annual conference in an amount not to exceed \$30,000.

**FINANCIAL**

\$30,000- Educational Fund 00003-Various departments-  
5000100/5000450/5000600 – 00084-00000-0000000-532100

**Respectfully submitted,**

**Wayne D. Watson**  
**Chancellor**

**January 16, 2008 -Olive-Harvey College**